TERMS OF REFERENCE (TOR)

1. To Develop a module on Artificial Intelligence (AI) and conduct training

2. INTRODUCTION AND CONTEXT

Country	Bangladesh
Project title	Integrated Health Awareness and Support Program
Funded By	Associazione Centro Orientamento Educativo (COE)- ETS
Project period:	01 January 2026 to 31 December 2026
Implementing partner	DALIT

1.1 About DALIT: DALIT is a non-governmental, non-partisan, and non-profit organization committed to empowering Dalit and other marginalized communities in Bangladesh since 1998. With operations across Khulna, Jashore, Satkhira, Bagerhat, and Narail, DALIT focuses on reducing social exclusion through education, vocational training, healthcare, WASH services, and climate resilience initiatives. The organization actively raises awareness on caste-based discrimination and promotes community participation in social, economic, and political spheres. Its key interventions include education for disadvantaged children, providing skill development and entrepreneurship training, offering allopathic and Ayurvedic healthcare services through Dalit Hospital, and implementing sustainable water and sanitation solutions. By integrating grassroots action with advocacy, DALIT strives to ensure social integration, gender equality, and resilience among marginalized groups in the face of systemic challenges and environmental risks.

1.2 Detail of the Project: The proposed project will be implemented in the south-western region of Bangladesh, focusing on Paikgacha sub-district in Khulna Division, which encompasses areas in Khulna. This region faces multiple, intersecting challenges related to poverty, social exclusion, and climate change, which disproportionately affect marginalized communities, particularly Dalits. Environmentally, the area is highly vulnerable to climate-induced hazards, including rising sea levels, cyclones, soil and water salinization, biodiversity loss, and seasonal droughts. These ecological stresses directly threaten livelihoods, particularly those dependent on agriculture and natural resources, further exacerbating socio-economic vulnerabilities.

Despite constitutional guarantees of equality, Dalit communities continue to experience systemic discrimination and social exclusion in Bangladesh. Estimated to comprise 3.5 to 5.5 million people, Dalits are often regarded as socially inferior and face barriers in accessing critical services such as healthcare, education, and livelihood opportunities. Dalit youth, in

particular, encounter discrimination within the education system, limiting their upward mobility, while Dalit women remain disproportionately affected due to entrenched gender inequalities.

Economically, Bangladesh ranks among the world's poorest countries, with a Human Development Index (HDI) of 0.632 (2020), reflecting widespread poverty and limited human development. The south-western region is no exception, where livelihoods are precarious and highly sensitive to environmental shocks. High levels of socio-economic exclusion, compounded by climate vulnerability, contribute to persistent poverty and limited access to essential services.

This project will addresses the intersecting challenges of climate vulnerability, caste-based discrimination, and socio-economic marginalization. The project aims to improve the health, education, and livelihood opportunities of Dalit communities in Paikgachha by providing targeted interventions, including healthcare services, educational support, capacity-building programs, and leadership development. By collaborating with community-based organizations, traditional health practitioners, and other local stakeholders, the project seeks to foster social inclusion, resilience, and sustainable development, ensuring meaningful and lasting impact for marginalized populations.

This project directly contributes to several SDGs by addressing the multiple vulnerabilities of Dalit communities. It supports SDG 1 (No Poverty) through livelihood enhancement and income-generation initiatives; SDG 3 (Good Health and Well-Being) by improving access to healthcare; SDG 4 (Quality Education) through educational support for disadvantaged youth; SDG 5 (Gender Equality) by empowering Dalit women and youth; SDG 10 (Reduced Inequalities) by tackling caste-based discrimination and promoting social inclusion; and SDG 13 (Climate Action) by strengthening community resilience against climate-related hazards. Through these interventions, the project seeks to create a holistic, inclusive, and sustainable impact for marginalized populations in Paikgacha.

1.3 Project Target Location: Targeted locations of the project area are two unions of Paikgachha upazila and 5 wards of Khulna City Corporation.

1.4 Target Groups of the Project: 5,133 people (approx.) from marginalized and Dalit community.

1.5 Background of the activity: 30 Scholarship Youth students will train up for one day on Creation knowledge on Artificial Intelligence (AI)) so that they can use it in their practical work. They will learn on AI demystified, AI landscape, AI thinks, Everyday AI, the art of prompt engineering, Effective prompting framework, the anatomy of a perfect prompt, hands on exercise, AI for daily productivity and content creation, text and communication, visual and media tools, collaboration assistance, data privacy basic, ethical usage and action plan

2. Purpose of the Assignment: The purpose of this assignment is to design a module on Creation knowledge on Artificial Intelligence (AI)) and conduct one day training session for 30 youth students base on the module.

2.1 Context of the Activities: Taking interview at least 6 students (3 girls and 3 boys) and project officer prior to develop module.

2.2 Objective: To develop module, guidelines and facilitation tools for providing training to the youth students on **Creation knowledge on Artificial Intelligence (AI)** that they strengthen on AI for their practical work.

3. The module should include the following topics but not be limited to:

□ Foundations & Everyday Workflows

Module 3. 1: AI Demystified – What It Actually Is

The AI Landscape: Breaking down the buzzwords—Artificial Intelligence vs. Machine Learning vs. Generative AI.

How AI Thinks: A simple, non-coder explanation of how algorithms use patterns to make decisions.

Everyday AI: Identifying the hidden AI you already use (e.g., email spam filters, streaming recommendation engines, and navigation apps).

Module 3.2: The Art of Prompt Engineering

Effective Prompting Frameworks: Moving past simple queries to get highly specific, contextual outputs.

The Anatomy of a Perfect Prompt: Mastering persona, context, task details, and output formatting.

Hands-on Exercise: Rewriting weak prompts to draft professional emails, build project outlines, and brainstorm creative solutions.

□ Specialized Applications & Responsible AI

Module 3 .3: AI for Daily Productivity & Content Creation

Text & Communication: Automating content generation, condensing lengthy reports into summaries, and drafting fast responses.

Visual & Media Tools: A basic introduction to generating images and creating slides from scratch using AI generators.

Collaboration Assistants: Leveraging platforms like Microsoft Copilot or Google Workspace extensions to take live meeting notes and organize action items.

Module 3.4: Responsible AI, Bias, & Next Steps

Data Privacy Basics: Understanding what information is safe to input into public AI tools and what must remain confidential.

Ethical Usage: Developing professional guidelines for transparency when using AI-generated work.

Action Plan: Building a personal roadmap to integrate AI into your specific role starting tomorrow.

Validation and Finalization

- Present draft documents to the project team;
- Incorporate feedback and recommendations;
- Finalize and submit all approved deliverables.

4. Methodology: The consultant is expected to adopt a participatory and consultative approach, including:

- Key informant consultations;
- Incorporation of gender and social inclusion perspectives;
- Development of practical and field-oriented materials.
- Preparation of training-related reports.

5. Duration of the Assignment: The consultancy assignment is expected to be completed within **3 days** from the date of contract signing.

10. Reporting and Supervision: The consultant will work under the direct supervision of the **Project Officer**, and maintain close coordination with the program team of **DALIT.**

6. Application Requirements: Interested consultants are requested to submit:

- Technical Proposal outlining understanding of the assignment and methodology;
- Financial Proposal;
- Updated Curriculum Vitae;

- Samples of similar work conducted previously;
- Copies of relevant academic and professional certificates.

7. Budget and Logistics

The budget will be determined based on mutual discussion.

8. Payment Modalities : Payments will be made in installments based on the outputs and deliverables outlined in the TOR and subject to DALIT's certification of satisfactory completion according to the work plan and policy. Payments will be made via bank transfer or account payee cheque in the name of the consultant(s). Applicable VAT and taxes will be deducted at source in accordance with government regulations. The payment schedule is as follows:

- **100% Payment:** Made upon successful submission of the final report and deliverables, subject to approval by DALIT.

9. Application Procedure : Consultants specified requirements are invited to submit their proposals, which should include the following:

- A cover letter outlining the consultant's or trainer suitability for the assignment.
- A Technical Proposal
- CVs of the consultant.

Interested consultants or trainer should submit their technical proposals via email to:
career.dalit@gmail.com, by **18 November 2026, 05:00 PM.**

DALIT