



PRIVATE & CONFIDENTIAL

**AUDIT REPORT
AND
FINANCIAL STATEMENTS
OF**

Dalit

37/1, Kedarnath Road, Moheswarpasha, KUET,
Daulatpur, Khulna, Bangladesh

Project Title "Consolidated Financial Statement"

For the period from January 01, 2020 to June 30, 2020.

RAHMAN ANIS & CO.

CHARTERED ACCOUNTANTS

**Azad Center, 55 Purana Paltan
Suit# 13/A-1, (Floor 13), Dhaka-1000, Bangladesh**

PH : 88-02-9552597, Mob # 01819491543

Email: ra@rahmananis.com



AUDITORS' REPORT

We have audited the accompanying Consolidated Statement of Financial Position of Dalit of 37/1 Kedernath Road, Moheswarpasha, KUET, Daulatpur, Khulna, Bangladesh. Which comprise the Statement of Financial Position as at June 30, 2020 and the Statement of Comprehensive Income, the statement of Receipts and Payments for the period from January 01, 2020 to June 30, 2020 and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management of Project is responsible for the preparation and fair presentation of these financial statements in accordance with Bangladesh Financial Reporting Standards (BFRS) as well as Foreign Donation (Voluntary Activities) Regulation Act, 2016, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an independent opinion on these financial statements based on our audit. We conducted our audit in accordance with Bangladesh Standards on Auditing (BSA) and Terms of the appointment. Those standards require that we comply with the ethical requirement and plan and perform the audit to obtain reasonable assurance about whether the Financial Statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence supporting the amounts and disclosures in the Financial Statements. The procedures selected depend on the auditors' judgment including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of Financial Statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion


In our opinion, the Consolidated Financial Statements present fairly, in all material respects, the financial position of " **Consolidated Account**" of Dalit of 37/1 Kedernath Road, Moheswarpasha, KUET, Daulatpur, Khulna, Bangladesh. As at June 30, 2020 and its financial performance for the year ended on that date in accordance with Bangladesh Financial Reporting Standards (BFRS) and other applicable laws and regulations.



We also report that:

- i) We have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purposes of our audit and made due verification thereof;
- ii) The annexed Financial Statements have been drawn up in accordance with the Generally Accepted Accounting Principles and in adherence to the provision contained in Foreign Donation (Voluntary Activities) Regulation Act, 2016;
- iii) In our opinion, the organization as required by usual accounting practices and applicable standards has kept proper books of account, so far as it appeared from our examination of those books;
- iv) The financial statements dealt with by the report are in agreement with the books of account; and
- v) The Project Funds have been used exclusively for the purposes of the project in accordance with the Agreement of Cooperation, the Letter of Approval and the Budget.

**Dated: Dhaka, Bangladesh
August 20, 2020**


Md. Anisur Rahman, FCA
Managing Partner
Rahman Anis & Co.
Chartered Accountants



Dalit

37/1 Kedernath Road, KUET, Moheswarpasha, Daulatpur, Khulna, Bangladesh

Consolidated Financial Position Statement

As at June 30, 2020

PARTICULARS	NOTES	Amount in Taka	
		January 2020 to June 2020	January 2019 to December 2019

Property and Assets:

Non Current Assets

Fixed Assets	11.00	15,276,877	14,878,540
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Current Assets

Advance Accounts	12.00	595,156	156,500
Investment	13.00	1,640,000	1,640,000
Closing Stock (Raw Material & Finished Goods)		324,176	338,425
Cash and Bank Balance	14.00	12,925,695	8,537,102

Total: Tk.

30,761,904	25,550,567
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Fund and Liabilities:

Fund Account

Fund Account	15.00	17,143,661	13,204,202
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Current Liabilities

Loan & Advance Accounts	16.00	13,392,773	11,966,901
Security Fund	17.00	201,464	201,464
Liabilities for Expenses	18.00	24,006	178,000

Total: Tk.

30,761,904	25,550,567
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Executive Director



Head of Finance

Signed in terms of our separate report of even date annexed.

Dated: Dhaka, Bangladesh
August 20, 2020


Md. Anisur Rahman, FCA
Managing Partner
Rahman Anis & CO.
Chartered Accountants



Dalit

37/1 Kedernath Road, KUET, Moheswarpasha, Daulatpur, Khulna, Bangladesh

Consolidated Comprehensive Income Statement

For the period from January 2020 to June 2020

Particulars	Amount in Taka	
	January 2020 to June 2020	January 2019 to December 2019

Income:

Grant Received	31,375,567	54,606,807
Local Income	2,223,095	14,993,933
Dalit Lab. (Ayu.)	1,508,592	3,989,804.00
Dalit Handicrafts (Bijoya)	838,131	787,891.00
Bank Interest	55,537	70,360
Dalit Hospital	2,677,773	-
Dalit Auyrvedic Panchakarma & Yoga	17,350	-
Local Contribution	577,948	-
Total: Tk.	39,273,993	74,448,795

Expenditure:

Salary & Benefits:	15,177,556	32,702,706
Consultant/ Volunteer/ Facilitator/ Trainer	16,000	21,000
Construction/ Installation Cost	62,915	245,000
Other Materials Inputs Cost	1,828,809	6,759,758
Evaluation, Assessment, Survey, Publicity & Documentation	508,095	377,877
Training	1,540,060	3,464,671
Seminar/ Workshop/ Conference	3,537,693	14,902,431
Office Accommodation/ Rent	759,072	1,574,031
T.A./ D.A.	1,120,685	2,153,289
Head Office and Branch Office's expenses charged	1,651,342	4,964,150
Contingency	147,044	1,218,437
Others Expenses	182,811	574,243
Health Related Cost	5,594,464	1,997,241
Production Cost	920,074	908,942
Selling Cost	25,655	51,411
Communication and visibility	37,773	7,861
Day Observance	16,751	1,922
Website/Software/Networking/Registration	164,246	203,175.00
Contribution/ Investment Given	-	1,597,131
Overhead Cost	42,174.00	161,437
Raw materials consumption	14,250.00	15,214
Donation	76,643.19	-



Purchase Cost	1,453,938.00	-
Gardening Cost	432,096	-
Depreciation during the year	24,388	2,059,412
Total Expenditure: Tk.	35,334,534	75,961,340
Surplus/Deficit during the year	3,939,459	(1,512,545)
Total: Tk.	39,273,993	74,448,795



Executive Director



Head of Finance

Examined and found correct.

Dated: Dhaka, Bangladesh
August 20, 2020


Md. Anisur Rahman, FCA
Managing Partner
Rahman Anis & CO.
Chartered Accountants



Dalit

37/1 Kedernath Road, KUET, Moheswarpasha, Daulatpur, Khulna, Bangladesh

Consolidated Receipt and Payments Account

For the period from January 2020 to June 2020

Particulars	Notes	Amount in Taka	
		January 2020 to June 2020	January 2019 to December 2019
<u>Receipts:</u>			
Opening Balance	19	8,537,102	6,703,341
Advance	-	156,500	215,610
Grant Received	-	31,375,567	54,606,807
Loan Realized	20	14,452,387	37,022,325
Local Income	21	2,223,095	14,993,933
Dalit Lab. (Ayu.)	22	1,508,592	3,989,804
Dalit Handicrafts (Bijoya)	23	838,131	787,891
Bank Interstet	-	55,537	70,360
Dalit Hospital	24	2,677,773	-
Dalit Auyrvedic Panchakarma & Yoga	25	17,350	-
Local Contribution	26	577,948	-
Provision for Expenses:	27	854,120	-
Total: Tk.		63,274,102	118,390,071
<u>Payments:</u>			
Salary & Benefits:	28	15,177,556	32,702,706
Consultant/ Volunteer/ Facilitator/ Trainer	29	16,000	21,000
Construction/ Installation Cost	30	62,915	245,000
Other Materials Inputs Cost	31	1,828,809	6,759,758
Evaluation, Assessment, Servey, Publicity & Documentatio	32	508,095	377,877
Training	33	1,540,060	3,464,671
Seminar/ Workshop/ Conference	34	3,537,693	14,902,431
Office Accommodation/ Rent	35	759,072	1,574,031
Office Equipments	36	205,227	766,794
Furniture & Fixture	37	199,849	562,845
Machinery & Instrument	38	17,650	536,174
Vehicles	-	-	467,485
T.A./ D.A.	39	1,120,685	2,153,289
Head Office and Branch Office's expenses charged	40	1,651,342	4,964,150
Contingency	41	147,044	1,218,437
Others Expenses	42	182,811	574,243
Heaith Related Cost	43	5,594,464	1,997,241
Production Cost	44	920,074	908,942
Selling Cost	45	25,655	51,411
Communication and visibility	46	37,773	7,861



Rahman Anis & Co.
Chartered Accountants

Day Observance	47	16,751	1,922
Website/Software/Networking/Registration	48	164,246	203,175
Advance	-	595,156	156,500
Contribution/ Investment Given	-	1,008,114	1,597,131
Loan Refund	49	13,026,515	33,476,458
Overhead Cost		42,174	161,437
Donation	-	76,643	-
Purchase Cost	50	1,453,938	-
Gardening Cost	51	432,096	-
Closing Balance	52	12,925,695	8,537,102
Total: Tk.		63,274,102	118,390,071


Executive Director


Head of Finance

Examined and found correct.

Dated: Dhaka, Bangladesh
August 20, 2020


Md. Anisur Rahman, FCA
Managing Partner
Rahman Anis & CO.
Chartered Accountants



Dalit

37/1 Kedernath Road, Moheswarpasha,
KUET, Daulatpur, Khulna, Bangladesh

GENERAL INFORMATION

01. Scope of Audit:

We have carried out our examinations in accordance with generally accepted auditing standards and accordingly it included test of such accounting records and such other auditing procedures as were considered necessary and found feasible under the circumstances. The audit was conducted at the Head Office of the **Dalit** of 37/1 Kedernath Road, Moheswarpasha, KUET, Daulatpur, Khulna, Bangladesh where necessary books of Accounts, Vouchers etc. were produced by the management of the organization.

02. Legal Status of the Organization:

This is a Voluntary Social Organization registered under Social Welfare Act, 1961 by the Department of Social Welfare, Government of the peoples Republic of Bangladesh, Khulna bearing Registration No. Khulna/1389/2010 Dated: 30-09-2010. & FD Registration No, 1374 Dated: 28/04/1999. Renewal dated: 28/04/2019.

03. Vision and Mission of the Organization:

Vision:

The development of a self-sufficient Dalit community; which lives free from caste-based discrimination and is able to provide a worthy and fulfilling life for itself.

Mission:

We want to build up the potential of Dalit's and to enhance the skills of these oppressed and marginalized people, who often live in extremely poor conditions. Through a holistic approach, we focus on education, health and income-generating activities.

04. Object of the Organization:

Strategic Objectives: The Strategic Objectives are given below;

- ❖ Strengthening dalit political organization, consolidating dalit networks, uniting campaigns of dalit organizations.
- ❖ Advocacy and campaigns for adequate Dalit representation in state bodies at all levels: Legislature, executive, judiciary, district, upzilla, Union prashid.
- ❖ Advocacy and lobbying to build a legal provision of affirmative action such as, special rights for Dalit, reservations, quota etc.
- ❖ Lobbying to government to ensure the Dalit rights constitutionally and promulgating the Caste Based Discrimination and Untouchability (Offence and Punishment) Act as soon as possible.
- ❖ Fight for land reform or redistribution.
- ❖ Fight for free education and free health check up and services for dalit.
- ❖ Fight for equitable distribution of state opportunities, services and facilities for dalits.
- ❖ Lobby and advocacy against caste based discrimination and untouchability through government and non-governmental media, such as television, newspaper, radio, internet, national curriculum etc.
- ❖ Mass conscientization to Dalit and non Dalit against caste system and untouchability.

05. Significant Accounting Policies:

- i) These financial statements have prepared under historical cost convention on cash basis, if not stated otherwise.
- ii) Depreciation charge on fixed assets.
- iii) Foreign Grant received as revenue.



06. Management of the Organization:

The affairs of the organization have been entrusted to an Executive Committee consisting of Nine Members elected in the Annual General meeting. Mr. Swapon Kumar Das is the Secretary of the committee. The following persons are in the Executive Committee.

1. Adv. Tapon Kumar Das	President
2. Adv. Sagorika Das	Vice President
3. Mr. Swapon Kumar Das	Secretary
4. Ms. Golapi Das	Assist.-Secretary
5. Dr. Binoy Krishna Das	Treasurer
6. Ms. Kusum Sarker	Member
7. Ms. Ratna Das	Member
8. Mr. Suranjon Das.	Member
9. Ms. Usha Sarker	Member

07. Projects & Institutes are Implement on 2020:

<u>SL.</u>	<u>Projects are as given below:</u>	<u>Supported By:</u>
01	Promoting Rights and Human Dignity of the Socilly Excluded Communities	Action Aid, Bangladesh
02	Her Choice	International Child Development Initiatives, Netherlands
03	Underprivileged Community Development Program (UCDP)	Congregation of Christian Brothers Trustees (CCBT), UK
04	Empowering Dalit & Marginalized Communities through Education (EDMaCTE)	Fondazione Fare Welfare Onlus, Italy
05	Education Support Project in Aid of Dalit Community (SPADCO)	Ashar Gan Onlus, Italy
06	WASH SDG Program in Satkhira	SIMAVI, Netherlands
07	Community Initiatives to Establish Dalits and Excluded Peoples Rights	Manusher Jonno Foundation and UK Aid
08	Reduction of Socio economic gendar enequilities among Dalit minorities	Associazione Centro Orientamento Educativo-Italy
09	Technical and Practical Skills for Youth Empowerment	Fondazione San Zeno Onlus, Italy
10	Enhancing awareness on SRHR among dalit and marginalized adolescent girls and women	Amplify Change/ MannionDaniels Ltd., UK
11	Dalit and Marginalized Women Empowerment	Christian aid Bangladesh,UK
12	Improving Knowledge on Corona Virus	Fondazione l'Albero Della Vita Onlus-Italy, Fondazione PRO.SA Onlus ONG-Italy.
13	Literacy Program for Marginalized Community	Fondazione Mission Bambini Onlus, Italy
14	Promoting Health for Rohingya and Host Communities	Fondazione A'lbero della Vita Onlus ,Italy
15	Dental Care for Rohingya and Host Communities	Medici Per La Pace Onlus, Italy.
16	Education Support Programme (ESP)	Self Foundation
17	Humanitarian Support on Covid-19 & Cyclone AMPHAN	Cuore Amico Fraternita Onlus,Italy
18	Humanitarian Support and Awareness On Covid-19	Cuore Amico Fraternita Onlus,Italy and Ashar Gan Onlus, Italy
19	Protection on the human rights of Dalit peoples	UNDP Bangladesh
20	<i>Institutes are as given below:</i>	
21	Dalit Hospital	Self Foundation
22	Dalit Laboratories (Ayu.)	Self Foundation
23	Dalit Auyurvedic Panchakarma & Yoga unit	Self Foundation,
24	Bijoya (Dalit Handicraft)	Self Foundation



08. Reporting:

This report covers comments period from January 01, 2020 to June 30, 2020

09. Compliance & Accounting Records:

- The financial statements have been prepared in accordance with the BFRS and with the requirements of Foreign Donations (Voluntary activities) Regulation Ordinance and Rules 1978 and other applicable laws and Regulations;
- The financial statements expect for provision account information have been prepared on cash basis of accounting.
- Separate books of account have been maintained by the organization for the project as per donor guidelines;
- The Financial Statement are presented in Bangladeshi Taka (BDT Tk.), which is the Organizations functional currency;
- All financial information presented in BDT Taka and has been rounded off to the nearest integer.

10. Presentation of Financial Statement:

The following financial statements have been prepared for the project:

- Consolidated Statement of Financial Position as at June 30, 2020;
- Consolidated Statement of Comprehensive Income & Expenditures for the year ended June 30, 2020;
- Consolidated Statement of Receipt and Payments for the year ended June 30, 2020.



Particulars	Amount in BDT
	January 2020 to June 2020
11.00 Fixed Assets	
Beakup of above is as under	
Balance as on 01/01/2020	14,878,540
Add: Addition During the yaer	422,726
	15,301,266
Less: Depreciation During the year	24,388
	15,276,877
12.00 Advance	
Break up of above is as under:	
Balance as on 01/01/2020	156,500
Add: Addition During the year	595,156
	751,656
Less: Adjustment During the year	156,500
	595,156
13.00 Investment	
Break up of above is as under:	
Balance as on 01/01/2020	1,640,000
Add: Addition During the year	-
	1,640,000
Less: Realized During the year	-
	1,640,000
14.00 Cash and Bank Balance	
Beakup of above is as under	
Cash in hand	31,367
Cash at Bank	12,894,328
	12,925,695
15.00 Fund Account	
Beakup of above is as under	
Balance as on 01/01/2020	13,204,202
Add: Surplus/Deficit During the year	3,939,459
	17,143,661
16.00 Loan Accounts	
Break up of above is as under:	
Balance as on 01/01/2020	11,966,901
Add: Given During the year	14,452,387
Add: Loan to Other	-
	26,419,288
Less: Adjusted/Refunded During the year	13,026,515
	13,392,773



Particulars	Amount in BDT
	January 2020 to June 2020
17.00 Security Deposit	
Break up of above is as under:	
Balance as on 01/01/2020	201,464
Add: Addition During the year	-
	201,464
Less: Adjustment During the year	-
	201,464
18.00 Liabilities for Expenses	
Break up of above is as under:	
Balance as on 01/01/2020	178,000
Add: Provision During the year	854,120
	1,032,120
Less: Adjustment During the year	1,008,114
	24,006
19.00 Opening Cash and Bank Balance	
Beakup of above is as under	
Cash in hand	27,465
Cash at Bank	8,509,637
	8,537,102
20.00 Loan Realized	
Beakup of above is as under	
Loan Realized	8,923,026
General Accounts	4,233,331
Loan Received others souch	1,296,030
	14,452,387
21.00 Local Income/Donation	
Beakup of above is as under	
Partial Benefits from Project	1,812,162
Miscellaneous Income/Source of Income	21,000
Students Donation against Materials Supplies	25,233
Stationery Materials Sales	51,552
Staff Salary return	16,000
Project Overhead Earned	65,648
Grant Received from Dalit General Account	80,000
Grant Received from Student fees collection	151,500
	2,223,095

Particulars	Amount in BDT
	January 2020 to June 2020
22.00 Dalit Lab. (Ayu.)	
Beakup of above is as under	
Medicine Sales	1,081,178
Disinfected agent (Hand Sanitizer) Sales	393,000
Security Money	20,000
Others income	14,414
	1,508,592
23.00 Dalit Handicrafts (Bijoya)	
Beakup of above is as under	
Product Sales	838,131
	838,131
24.00 Dalit Hospital	
Beakup of above is as under	
Medicine Sales	946,897
Optical Sales	1,100
Pathological test	294,305
X-Ray	279,540
USG	255,310
ECG	12,365
Ticket Sales	167,460
Auditorium	56,300
Miscellaneous	38
Car rent	4,000
Optical Sales	328,418
Medical camp	330,200
Dalit Vison Center	160
Plaster	100
Nebulizing cost	470
Entertainment	1,110
	2,677,773
25.00 Dalit Auyrvedic Panchakarma & Yoga	
Beakup of above is as under	
Auyrvedic Panchakarma & Yoga Therapy	17,350
	17,350
26.00 Local Contribution	
Beakup of above is as under	
Local Contribution received	577,948
	577,948

Particulars	Amount in BDT
	January 2020 to June 2020

27.00 Provision for Expenses:

Beakup of above is as under	
Project Coordinator (ICCO)	451,899
Beatification training with 15 women girls,	198,500
Special Financial Support to Higher Studies Students	36,000
Distribution of hygiene and sanitizers to married young women and girls	120,700
Audit Fee	27,000
VAT Refunded	15,679
AIT Refunded	4,342
	854,120

28.00 Salary & Benefits:

Beakup of above is as under	
Executive Director	598,798
Head of Program	238,932
Head of Finance	386,798
Head of Health & Livelihood	309,967
Head of Rights & Humanitarian Response	52,500
Program Manager	352,141
Manager-Management Information System	339,120
Accounts Officer	90,693
Monitoring Officer	273,637
Accounts & Admin Officer	1,385,222
Assistant Monitoring Officer	16,000
Project Officer	224,010
Assistant Admin & Accounts Officer	83,533
Community Development Organizer (CDO)	570,228
Advocacy organizer	33,958
Community Facilitator (CF)	181,267
National Consultant	225,000
Monitoring Officer	81,900
Documentation Officer	79,380
Project/ Program Coordinator/ Manager/ In Charge	2,257,302
Sponsorship Officer	126,612
Union Facilitator (5 Persons)	457,797
Lawyer-HoP (Part-time)	90,000
MBBS Doctor (Hop-Part Time)	60,000
Child Development Organizer	81,900



Particulars	Amount in BDT
	January 2020 to June 2020
Trainer	94,325
Medical Officer (Ayurvedic)	67,145
Medical Officer (Allopathic)	95,550
Dentist	171,000
Nurse/Dental Hygienist	85,500
Health Worker	57,000
Accountant	137,709
Ophthalmic assistant	113,946
Medicine Specialist-Part-time	150,000
Asstt. Medical Officer (SACMO)	154,677
Lab. Technologist (Pathologist)	90,000
X-Ray & Lab. Technician	69,120
S.S. Nurse	78,168
Pharmacist	57,600
Community Mobilizer /Health organizer	57,000
Driver	58,200
Cook	22,500
Night Guard	96,627
Cleaner / Aya	25,200
Receptionist	31,500
Gynae & Obstetrics/Gynae Consultant	64,000
Sonologist(Commission)	50,400
Medicine Specialist	64,000
Worker's wages	134,946
Raw Materials Purchases:	366,698
Volunteer	132,448
Project Manager	50,250
Program Organizar	559,829
Computer Trainer	214,200
Psychologist	60,000
Sr. Medical Officer	161,700
Consultant	35,000
Chemist/ Technologist	114,000
Market Promotion Officer	167,239
Teacher- Full time	1,060,514
Asset. Teacher	34,460
Teacher- Part time	547,877
Sponsorship Officer	176,954
Asst. Therapist	90,300



Particulars	Amount in BDT
	January 2020 to June 2020
Senior Staff	60,000
Junior Worker	36,000
Store Keeper	36,000
Area Manager	106,000
Support Staff (100%)	338,263
Peon	60,383
Cook/ Aya/ Cleaner	77,800
Office Assistant	29,833
Gardener	39,000
	15,177,556
29.00 Consultant/ Volunteer/ Facilitator/ Trainer:	
Beakup of above is as under	
Project propozal writing cost	16,000
	16,000
30.00 Construction/ Installation Cost:	
Beakup of above is as under	
Rehabilitation Cost for Learning Centre	23,160
Information Centre Establishment/Decoration	39,755
	62,915
31.00 Other Materials Inputs Cost:	
Beakup of above is as under	
Books for Nursery	15,631
Slate for Nursery	9,598
Small Notebook	69,156
Big Notebook	117,376
Grammer book for secondary level	90,390
Scale	22,375
Woden Pencil	24,083
Chalk	9,826
Ball Point Pen	62,260
Financial support to SSC examinee (form fill up)	1,507
Student Stipend (Girls)	237,890
Student Stipend for Boys (partial)	65,370
Motivational and Awareness Seminar for students	131,250
Monthly Contribution to 44 girls and 17 boys with motivational seminar (transport, food, educational materials)	115,619

Particulars	Amount in BDT
	January 2020 to June 2020

Special Support to girls students (stipend, travel, food, banner etc)	668,976
Photo update of sponsor children	1,596
Other school materials	12,793
Stationery for schools	11,808
Exam. & Questions	1,888
Duster	504

Financial support to higher studies girls students/ Higher Education Support for Young Girls	98,600
Learning Poster	10,410
Stationary & supplies for the schools	5,811
Sitting Mat	23,200
Congratulation of S.S.C. & H.S.C pass students	20,892

1,828,809

32.00 Evaluation, Assessment, Servey, Publicity & Documentation

Beakup of above is as under	
Baseline Survey	228,100
News Letter	6,000
Survey ,Evaluation and Final Reporting	49,995
Wall Calendar	190,000
Desk Calendar	34,000

508,095

33.00 Training:

Beakup of above is as under	
Computer Training Materials	29516
Training Organize by ICDI (Training on Multigeneration Approach)	291882
Peer educator Training on SRHR, CM and Gender (2 days)	79956
Organize Karate Training Course, Demo Contest.	24517
Orientation Training for Staff/Volunteer	3111
	0

Training on Homestead farming/ Medicinal Plant Group	-
Trainees Allowance	43998
Training Materials	256178



Particulars	Amount in BDT
	January 2020 to June 2020
Training on Hen Rearing Group	-
Trainees Allowance	27100
Training Materials	195760
Training on Skill Development	-
Training on business Approach	42386
Jpan care giver	25476
Training on Organik Fertilizer Production and Promotion	-
Trainees Allowance	3000
Training Materials	49480
Refresher Training of Trainers for old WG Members at Dumuria	-
Venue Rent	5440
Logistic Materials	12326
Participant Travel Cost	33900
Food Cost	76368
Basic Training for Full time Teacher	507
IGA materials and support to Beneficiaries/Villagers	-
Home stead garden seeds distribution	9000
Facilitate 168 quarterly coordination meetings with 14 wards in city corporations (10 persons in each meeting) (T-1,680, M-672 & F-1,008)	9985
Facilitate 168 quarterly coordination meetings with 14 UPHCC (10 persons in each meetings) (T-1,680, M-672 & F-1,008)	6886
Formation of Dalit Community Organisation (DCO)	499
Formation of Youth Clubs	100
Facilitate 504 bi-monthly meetings of 28 clubs (18 meetings in three years x 28 clubs) (T-980, B-350 & G-630)	14254
Facilitate 39 batches of life skill training (Two days long) to youths on yearly basis (39 training in two (2) years within 28 clubs*25 youth) (T-975, B-345 & G-630)	226094
Education materials support for extreme poor dalit students (T-140, B-60 & G-80)	35532
Debate Competition	23500
Drawing Competition	13309
	1,540,060

Particulars	Amount in BDT
	January 2020 to June 2020

34.00 Seminar/ Workshop/ Conference :

Beakup of above is as under

Teachers Training	0
Orientation for full time teacher	47647
Orientation for part time teacher	13453
Staff Meeting	47361
Training/ Orientation	32560
Monthly Court Yard Meeting at 7 villages	3838
Monthly Guardian meeting	11550
Annual Guardian meeting	7000
Congratulation to SSC & HSC pass students	16808
Discussion meeting on recial discrimination	2700
Human Rights day observation (10th December)	0
Coordination meeting with dalit educated and service holders	23399
Sharing Meeting with married women who married after passing HSC	0
Annual SMC coordination meeting between Dalit & others school.	1433
Courtyard meeting with adolescent Girls/care giver at village level Facilitate by peer educator(demerits of early marrige, SRHR, Human rights, leadership)	30685
Courtyard meeting with male facilitate by peer educator at Village Level	30575
Monthly awareness sessions at Girls Clubs facilitate by peer educator in Comparision village	1644
Facilitate quarterly awareness sessions at Girls Club	8444
Facilitate quarterly awareness sessions at Boys Club	4965
Snacks/meals arrangement for the children of Child Group	10234
local peoples service bearer and religious leaders on child marriage and drop out	2235
School Session facilitate by school teacher at Secondary Level on CSE /SRHR, CM, Gender , and Human Rights	33367



Particulars	Amount in BDT
	January 2020 to June 2020
Celebrate International Day of the women's day and Girl Child	22320
Meeting with Youth Group facilitated by youth members (Number of Group-19)	7769
Monthly awareness sessions with SHG (HoP)	2983
Day observation (Rally, Human Chain, Discussion Meeting, Poster, Leaflet)	3500
Annual Meeting with Village Development Committee (VDC)	24163
Annual Coordination meeting for Club member (travel, food, banner etc)	39152
Drawing Competition	26506
Teacher's Orientation (full time and part time: food, travels)	2160
Monthly Guardian's Meeting (banner, refreshment)	5397
Stipend and Motivation Seminar	297600
Meeting with Self help Group Local Area	3678
Banner and others	7514
Monthly meeting with Nari Federation	41316
Monthly meeting with 21 Nari federation leaders	13901
Meeting with Homestead farming/ Medicinal Plant Training Group	3062
Meeting with Hen Rearing Training Group	2392
Project Inception meeting	64681
Monthly Staff Meeting	12024
Shishu Bikash Kendra (SBK) Mat /floor mat, Register Khata & file, Chalk / White Board marker	1970
Materials for reflection-action circle (Brown paper, Sign pen, Chalk & dusters, China made pencils, Sharpeners, Normal Paper)	
Jute mat, Books and reading materials, black board, sign board for a year & others	3081
Photo printing/Disk/Soft copy cost	277
Photocopy for CM Questioners	416
Refreshment For CM Collection	17989
CM Materials (Pencil, Sharpner, Khata, Eraser, color papers, Oil pastel, etc)	41959
Volunteer cost for writing Field Worker Update (if needed)	2628
Child Profile/Photo Update/APpload - Refreshments	9602
Conduct awareness session on GBV, SRHR, Supreme court guideline on sexual harassment, unpaid care work, decent work, leadership, access to services with RAG & spouse.	4876
Day observance and organize campaign on public services, 16 DoA International Women Day, OBR etc	2457



Particulars	Amount in BDT
	January 2020 to June 2020
Link communities with service providing agencies and NGOs to access training, IGA and other support.	3000
Woman Rights stablishment Facilitetion cost to RAG Manezment	87324
Refresher meeting to SBK & RAG facilitators on reporting, activities reviews and Sponsorship mechanism and discussion abt child protection policy.	6466
Child Rights stablishment Facilitation cost to SBK Management	157692
Guardiance & SBK Management committee meeting & sesetization on sponsorship management and make an action plan on child protection policy	4909
Monthly Child Forum Meeting	4870
Report, CM and Sponsorship Orientation	1974
Courtyard meeting (Snacks for participants, materials, common banner)	3137
Mass gathering, Day observation (international day for the elimination of racial discrimination, Human Rights day, Women day)	18439
Project Inception meeting	15686
Fund transffered to Protiva	271054
Fund transffered to UMUS	271054
International women`s day	50832
Relife (Food support)	78832
Community Groups monthly Meeting	-
Snacks	101397
Sharing Meeting with Union Level (Snacks)	2082
Watch Group formation & seminer	-
Monthly meeting of New Watch group (Travel)	10600
Monthly meeting of New Watch group (Snacks)	6537
Monthly meeting with Dalit women/ adolesent girls of New Watch group (Snacks)	17313



Particulars	Amount in BDT
	January 2020 to June 2020
Media Campain	0
Media Campain (Pot song/Jari/Potgan) (Dumuria)	-
Conveyance on Networking meeting the Health Service organization & Civil society	21500
Food for Networking meeting the Health Service organization & Civil society	7925
	1380
	0
Establishment of Adolescent Boys and Girls Club and other Related Elements	-
Adolescent Girls Club (Repair & Maintenance)	58140
Adolescent Boys Club (Repair & Maintenance)	27540
Improved Demand Creation and Use of Equitable & Sustainable Services	0
Wash Campaign	25432
Gender and Social Inclusion	-
Providing stipend to Journalists	11800
Public Sector Sustainable and WASH Equitable Srvce Delivery and Governance	-
Meeting with UMCC on the identified issues	7175
Training, Meeting & Material for Beneficieries	-
Beatification training with 15 women girls,	879127
Special Financial Support to Higher Studies Students	36000
Distribution of hygiene and sanitizers to married young women and girls	120700
Website/Software/Networking/Registration	-
Sharing with Dalit ESP	80000
Local Donation Payment	-
Local Donation Payment to Jukta Hoe Mukta Project	2505
Local donation payment	150000
	3,537,693

35.00 Office Accommodation/ Rent :

Beakup of above is as under

Office Rent	533,705
School rent	28,500
Stall rent	2,000
Dhaka Branch Office & Handicrafts Showroom	126,967
Dumuria & Phultala Branch Office	63,700
Amtala Branch Office	4,200

759,072



Particulars	Amount in BDT
	January 2020 to June 2020
36.00 Office Equipments :	
Beakup of above is as under	
Desktop Computer	44,500
Digital Camera	79,425
Tablet	43,658
Tonner & Others	2,700
Modem & SIM	2,382
Smartphone	13,500
BP Machine	9,531
Weight Machine	7,204
Thirmometre	2,327
	205,227
37.00 Furniture & Fixture	
Beakup of above is as under	
File Cabinet	46,968
Executive Chair	8,464
Office Table	12,857
White Board	12,908
Singnboard	17,750
Display Board	14,082
Chair	3,320
Table	5,000
Bench	75,000
Trank	2,400
Blackboard	1,100
	199,849
38.00 Machinery & Instrument:	
Beakup of above is as under	
Machine	9,850
Wifi Installation/Sound Set	7,800
	17,650
39.00 T.A./ D.A.	
Beakup of above is as under	
Transportation/ Conveyance/ Perdiem/ Lodging for Management staff	215,289
Conveyance, Perdiem, Lodging for staff	288,014
Fuel and maintenance	24,502
Inter and Intra district travel including head office	7,485
Staff local travel expenses for HoP	2,220
TA & DA	144,992
Trainee Travelling Cost	144,000



Particulars	Amount in BDT
	January 2020 to June 2020
Conveyance cost for Staff & Head Office	28,282
Carrying cost of education materials	3,810
Travel for Project Officer	57,177
Communication Cost	54,862
Lodging	2,705
Perdiem	6,755
Travel & Pediem for project staff	12,207
Travel & Perdiem for head office Staff	3,475
Participation/Supervision/Monitoring by Head Office Staff	124,910
	1,120,685

40.00 Head Office and Branch Office's expenses charged :

Beakup of above is as under	
Stationary for office (ensure 5Plastic ring file, blank CD etc)	13,337
Bank Charge	46,837
Electricity & others	187,415
Gas	6,900
Fuel & Maintenance	44,490
Motor cycle Repair & Maintanance cost	11,031
Consaltant travel cost (4 Quarter)	4,220
Head office officer travel cost (ED,HOP,HOF,National Consultant)	13,950
Monitoring Officer travel cost	4,133
Travel Cost Watch Group Members for information collection (CRC) -New 4 Union,per year 2 times	3,600
Photocopy	15,195
Miscellaneous	160,715
Communication/ Mobile/ Telephone/ E-mail/ Fax	317,242
Internet Cost	28,470
Fuel for Generator	7,691
Newspaper/ Postage/ Postal expenses	28,566
Office Maintenance	74,041
Head Office Maintenance	65,016
Office Stationery & Supplies	163,984
News Paper	7,216
Photocopy	40,946
General Expenses	1,075
Refreshment	33,299



Particulars	Amount in BDT
	January 2020 to June 2020
Staff Recruitment Cost	2,100
Appron for staff	29,928
Center Repair & Maintenance	57,300
Utilities	27,435
Printing	14,182
Security Money Pay	21,000
Courier/Postage	1,758
School Maintenance Cost	13,106
Servicing and maintenance (Furniture,Machine and Tools)	3,493
Cleaning materials	14,084
Entertainment	3,159
Security Money pay	6,350
Repair & Maintenance	59,500
Protective Materials	7,045
School House Maintenance Cost-Brothel	8,000
Servicing and maintenance (Furniture,Machine and Tools)	67,556
Anti Virus, Software	8,850
Centre Maintenance Cost	27,127
	1,651,342

41.00 Contingency:

Beakup of above is as under

Toner	151
School Repair & Maintenance	18,600
Repair & Maintenance	75,857
Office Maintenance	14,969
School Latrine repair	30,850
Signboard for School	1,763
Masking Tape	4,854
	147,044

42.00 Others Expenses :

Beakup of above is as under

Audit fee	20,715
IEC Materials	146,083
Miking	16,013
	182,811



Particulars	Amount in BDT
	January 2020 to June 2020
43.00 Health Related Cost:	
Beakup of above is as under	
Mask	404,082.00
Soap/Hand Wash/Hand Sanitizer	805,592.00
Supplementary Medicine	489,600.00
Supplementary Food	244,837.00
Medical supplies for dental treatments (medicine)	1,101,798.00
Medical & office equipment for dental treatments (armchairs, a saliva ejectors, quivers, portrays, pedal-boards and lamps)	883,794.00
Dental kit for beneficiaries	172,870.00
Higiene Kits and support for Beneficiaries	
Mask for Beneficiries, Staff & Volunteers	200,107.00
Hand Sanitizer for Beneficiries, Staff & Volunteers	367,009.00
Laundry Soap, Bathing Soap, Detergent	71,327.00
Sanitary Napkin/Pad	50,454.00
Food Package Support for 250 affected families of AMPAN (Rice,Dal,Oil,Potato,Onion,Bottle of Water etc)	374,986.00
Thermal Scanner (For distribution moment)	16,015.00
Cash support for Food Purchase through bKash	320,000.00
IGA/Vegetable Seed Support/ Distribution	40,010.00
PPE for Staff/Volunter	39,897.00
Health related Cost	
Medical camp	4,020.00
Aprone	8,066
	5,594,464.00
44.00 Production Cost	
Bottles	254,400.00
Packaging	178,287.00
Raw-materials	455,627.00
Transportation in	25,350.00
Gas bill	6,410.00
	920,074.00
45.00 Selling Cost	
Transportation Out	15,455.00
Market Development Cost	10,200.00
	25,655.00



Particulars	Amount in BDT
	January 2020 to June 2020
46.00 Communication and visibility	
Signboard	3,912
Poster, Document will Publish focusing drug/early marriage issue	31,200
Advertisement	2,661
	37,773
47.00 Day Observance:	
Human rights Day Observance	1,500
Women's Day	15251
	16,751
48.00 Website/Software/Networking/Registration	
Drug License Renewl	2,505
Trade/ Pharmacy License	10,750.00
Clinic License /Hospital License	73,850.00
Car insurance & fitness	36,765.00
Other Expenses and Services	855.00
Commission paid	14,897.00
Pathological license renewal	17,250.00
VAT	5,706.00
IT/ Tax	1,668.00
	164,246
49.00 Loan Refund	
General Accounts	7,140,056.00
Loan Refund to other Sourches	
Loan to Project	5,886,459.00
	13,026,515
50.00 Purchase Cost	
Beakup of above is as under	
Medicine (Allopathic)	978,776
Medicine (Ayurvedic)	301,429
Pathological reagent	24,598
X-Ray film/ Chemical	93,900
USG Papers/ Gel	3580
ECG Papers/ Gel	580
Surgical	51,075
	1,453,938



Particulars	Amount in BDT
	January 2020 to June 2020
51.00 Gardening Cost	
Daily Labour	23,125.00
Land filling	196,571.00
Develop Medicinal Garden	212,400.00
	432,096.00
52.00 Closing Balance	
Beakup of above is as under	
Cash in hand	31,367.00
Cash at Bank	12,894,327.67
	12,925,695



Dalit

37/1 Kedernath Road, Moheswarpasha, KUET, Daulatpur, Khulna, Bangladesh

Consolidated Schedule of Property, Plant & Equipment

As at June 30, 2020

Sl. No.	Particulars	Balance as on 01.01.2020	Addition During the Year	Balance as on 30.06.2020	Rate of dep.	Charged during the year	Balance as on 30.06.2020
	Furniture's:						
1	Furniture & Fixtures	691,337	-	691,337	10%	960	690,377
2	Laboratory Furniture	50,909	-	50,909	10%	71	50,838
3	Table	373,690	5,000	378,690	10%	526	378,164
4	Office Table	70,565	12,857	83,422	10%	116	83,306
5	Computer Table	18,694	-	18,694	10%	26	18,669
6	Meeting Table	39,666	-	39,666	10%	55	39,610
7	Chair	275,332	3,320	278,652	10%	387	278,265
8	Almirah /Cupboard/Cabinet	281,267	-	281,267	10%	391	280,876
9	Display Board	49,088	14,082	63,170	10%	88	63,082
10	White board	49,536	12,908	62,444	10%	87	62,358
11	Shelves	134,634	-	134,634	10%	187	134,447
12	Door	87,480	-	87,480	10%	122	87,359
13	Window	46,656	-	46,656	10%	65	46,591
14	Table & Rack	77,177	-	77,177	10%	107	77,070
15	Board	48,587	-	48,587	10%	67	48,520
16	File Cabinet	18,857	46,968	65,825	10%	91	65,733
17	Executive Chair	9,428	8,464	17,892	10%	25	17,868
18	Plastic Chair	11,449		11,449	10%	16	11,433
19	Visitor Chair	13,705		13,705	10%	19	13,686
20	Bench	27,644	75,000	102,644	10%	143	102,501
21	Blackboard	6,095	1,100	7,195	10%	10	7,185
22	Singnboard	20,300	17,750	38,050	10%	53	37,998



Sl. No.	Particulars	Balance as on 01.01.2020	Addition During the Year	Balance as on 30.06.2020	Rate of dep.	Charged during the year	Balance as on 30.06.2020
23	Chess Board	2,873	-	2,873	10%	4	2,869
24	Caram Board	5,625	-	5,625	10%	8	5,617
	Office Equipment :						
25	Office Equipment	647,845	-	647,845	20%	1,800	646,045
26	Dispensary Centre Equipment	24,464	-	24,464	20%	68	24,396
27	Analyzer for Other Equipment	39,679	-	39,679	20%	110	39,569
28	Laboratory Equipment	19,318	-	19,318	20%	54	19,264
29	Wall Clock	1,894	-	1,894	20%	5	1,889
30	Camera	247,357	-	247,357	20%	687	246,669
31	CC Camera & Digital Attendance	58,368	-	58,368	20%	162	58,206
32	Cell Phone/Smart Phone	21,048	-	21,048	20%	58	20,990
33	Toolbox with Blower	1,989	-	1,989	20%	6	1,984
34	Laser Printer	13,083	-	13,083	20%	36	13,047
35	Printer	94,389	-	94,389	20%	262	94,127
36	Modem with SIM	30,256	2,382	32,638	20%	91	32,547
37	Multiplug	675	-	675	20%	2	673
38	Scanner	18,712	-	18,712	20%	52	18,660
39	Projector with Screen	173,171	-	173,171	20%	481	172,690
40	Crockrise	20,561	-	20,561	20%	57	20,504
41	External hard drive	5,516	-	5,516	20%	15	5,500
42	Fan	81,121	-	81,121	10%	113	81,008
43	Pen drive	1,094	-	1,094	10%	2	1,093
44	Calculator	360	-	360	10%	1	360
45	Multimedia Projector	94,085	-	94,085	10%	131	93,954
46	Multimedia Projector Screen	7,993	-	7,993	10%	11	7,982
47	S. S Screen for Multi Mill Machine	7,200	-	7,200	10%	10	7,190
48	Hiter Machine	2,700	-	2,700	10%	4	2,696
49	Sound recorder	4,860	-	4,860	10%	7	4,853
50	Smartphone	12,150	13,500	25,650	10%	36	25,614
51	Gas cylinder with chula	2,582	-	2,582	10%	4	2,579
52	Trank	14,038	2,400	16,438	10%	23	16,415
53	Digital Camera	101,974	79,425	181,399	10%	252	181,147



Sl. No.	Particulars	Balance as on 01.01.2020	Addition During the Year	Balance as on 30.06.2020	Rate of dep.	Charged during the year	Balance as on 30.06.2020
	Computer:					-	
54	Desktop Computer	549,758	44,500	594,258	30%	2,476	591,782
55	Laptop	359,380		359,380	30%	1,497	357,883
	Tablet	-	43,658	43,658	30%	182	43,476
56	Computer Monitor	2,161		2,161	30%	9	2,152
57	Tonner	58,132	2,700	60,832	30%	253	60,578
58	Wi-Fi Installation	22,574	7,800	30,374	30%	127	30,247
59	Tally Software	15,443	-	15,443	30%	64	15,379
	Plant & Machineries:					-	
56	Machineries and Tools	579,291	9,850	589,141	20%	1,637	587,505
57	TM Machineries	263,724	-	263,724	20%	733	262,991
58	Air Conditioner	93,207	-	93,207	20%	259	92,948
59	Grinding for Refine	6,061	-	6,061	20%	17	6,044
60	Microscope	1,320	-	1,320	20%	4	1,316
61	Generator	82,640	-	82,640	20%	230	82,410
62	Refrigerator	15,250	-	15,250	20%	42	15,207
63	Photocopier	5,470	-	5,470	20%	15	5,455
64	Deep Tube Well	41,616	-	41,616	20%	116	41,500
65	Lock Machine	5,763	-	5,763	20%	16	5,747
66	Power Machine	15,870	-	15,870	20%	44	15,826
67	Liquid Mixing vessel	119,840	-	119,840	20%	333	119,507
68	Liquid filter Machine	77,040	-	77,040	20%	214	76,826
69	Lick test Machine	34,240	-	34,240	20%	95	34,145
70	Digital Combined PH Miter	17,120	-	17,120	20%	48	17,072
71	D-Humudifier	15,408	-	15,408	20%	43	15,365
72	B P machine purchase	360	9,531	9,891	20%	27	9,864
	Weight Machine	-	7,204	7,204	20%	20	7,184
	Thermometre	-	2,327	2,327	20%	6	2,321
						-	



Sl. No.	Particulars	Balance as on 01.01.2020	Addition During the Year	Balance as on 30.06.2020	Rate of dep.	Charged during the year	Balance as on 30.06.2020
	Vehicles:						
73	Motorbike	1,191,956	-	1,191,956	10%	1,655	1,190,301
74	Bi-cycle	112,353	-	112,353	10%	156	112,197
	Electronics Goods/Appliance:						
75	Electronics Appliance	2,558	-	2,558	20%	7	2,551
76	UPS	5,527	-	5,527	20%	15	5,511
77	IPS	199,724	-	199,724	20%	555	199,169
	Land & Building:						
78	Land	2,952,650	-	2,952,650	0%	-	2,952,650
79	Land & Building development	1,204,305	-	1,204,305	10%	1,673	1,202,633
80	TM Building	360,098	-	360,098	10%	500	359,597
81	Centre Building	413,997	-	413,997	10%	575	413,422
82	School Building	233,398	-	233,398	15%	486	232,912
83	Dispensary Centre Construction	511,487	-	511,487	10%	710	510,776
84	Building with local Materials & Labor	298,928	-	298,928	5%	208	298,720
85	Boundary Wall	135,597	-	135,597	10%	188	135,409
86	Generator Room	121,608	-	121,608	10%	169	121,440
87	Integrated Center	593,612	-	593,612	10%	824	592,787
	Total: Tk.	14,878,540	422,726	15,301,266		24,388	15,276,877

