



PRIVATE & CONFIDENTIAL

**AUDIT REPORT
AND
FINANCIAL STATEMENTS
OF**

Dalit

37/1 Kedernath Road, KUET, Moheswarpasha, Daulatpur, Khulna, Bangladesh

"Consolidated Account"

For the year ended December 31, 2019

RAHMAN ANIS & CO.

CHARTERED ACCOUNTANTS

**Azad Center, 55 Purana Paltan
Suit# 13/A-1, (Floor 13), Dhaka-1000, Bangladesh**

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RAHMAN ANIS & CO.

C H A R T E R E D A C C O U N T A N T S

AUDITOR'S REPORT

We have audited the accompanying Consolidated Statement of Financial Position of **Dalit** of 37/1 Kedernath Road, Moheswarpasha, KUET, Daulatpur, Khulna, Bangladesh. Which comprise the Statement of Financial Position as at December 31, 2019 and the Statement of Comprehensive Income, the statement of Receipts and Payments for the period from January 01, 2019 to December 31, 2019 and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation of these financial statements that give a true and fair view of the financial statements of the Organization in accordance with the Bangladesh Financial Reporting Standards (BFRS) and other applicable laws and regulations and for such internal control as management determines as necessary to enable the preparation of financial statement that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Bangladesh Standards on Auditing (BSA). Those Standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Organization's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.

An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of the accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion:

In our opinion, subjecting to the consequential effect stated above, the financial statements, prepared in accordance with 'Bangladesh Financial Reporting Standards (BFRS)' & 'Generally Acceptable Accounting Principle' as applicable, give a true and fair view of the Statement of Financial Position of **Dalit** as at December 31, 2019.

Dated: Dhaka, Bangladesh
March 19, 2020




Md. Anisur Rahman, FCA.
Managing Partner

Dalit

37/1 Kedernath Road, KUET, Moheswarpasha, Daulatpur, Khulna, Bangladesh

Consolidated Balance Sheet

As at December 31, 2019

PARTICULARS	NOTES	Amount in Taka	
		2019	2018

Property and Assets:

Non Current Assets

Fixed Assets	11.00	14,878,540	14,604,654
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Current Assets

Advance Accounts	12.00	156,500	215,610
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Investment	13.00	1,640,000	1,640,000
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Closing Stock(Raw Material & Finished Goods)		338,425	353,640
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Cash and Bank Balance	14.00	8,537,102	6,703,341
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Total: Tk.		<u>25,550,567</u>	<u>23,517,245</u>
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Fund and Liabilities:

Capital Fund

Fund Account	15.00	13,204,202	14,716,746
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Current Liabilities

Loan & Advance Accounts	16.00	11,966,901	8,421,035
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Security Fund	17.00	201,464	201,464
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Liabilities for Expenses	18.00	178,000	178,000
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Total: Tk.		<u>25,550,567</u>	<u>23,517,245</u>
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Executive Director


Head of Finance

Signed in terms of our separate report of even date annexed.

Dated: Dhaka, Bangladesh
March 19, 2020




Md. Anisur Rahman, FCA
Managing Partner
Rahaman Ainis & CO.
Chartered Accountants

Dalit

37/1 Kedernath Road, KUET, Moheswarpasha, Daulatpur, Khulna, Bangladesh

Consolidated Income and Expenditures Account

For the year ended December 31, 2019

Particulars	Amount in Taka	
	2019	2018
Income:		
Grant Received	54,606,807	43,013,431
Local Income	14,993,933	16,979,059
Dalit Lab. (Ayu.)	3,989,804	3,801,470.00
Dalit Handicrafts (Bijoya)	787,891	351,934.88
Bank Interest	70,360	-
Total: Tk.	74,448,795	64,145,895
Expenditure:		
Salary & Benefits	32,702,706	28,414,509
Consultant/ Volunteer/ Facilitator/ Trainer	21,000	1,927,127
Construction/ Installation Cost	245,000	663,055
Other Materials Inputs Cost	6,759,758	10,002,239
Survey, Visibility and Publicity & Documentation	377,877	-
Training	3,464,671	3,544,161
Seminar/ Workshop/ Conference	14,902,431	8,153,091
Office Accommodation/ Rent	1,574,031	1,217,037
T.A./ D.A.	2,153,289	2,942,508
Head Office and Branch Office's expenses charged	4,964,150	3,753,407
Contingency	1,218,437	624,074
Others Expenses	574,243	925,129
Health Related Cost	1,997,241	197,053
Production Cost	908,942	797,217
Selling Cost	51,411	27,024
Communication and visibility	7,861	646,785
Day Observance	1,922	52,041
Website/Software/Networking/Registration	203,175.00	73,731.00
Contribution/ Investment Given	1,597,131	507,580
Overhead Cost	161,437	61,293
Raw materials consumption	15,214	-
Depreciation during the year	2,059,412	2,080,101
Total Expenditure: Tk.	75,961,340	66,609,162
Surplus/Deficit during the year	(1,512,545)	(2,463,268)
Total: Tk.	74,448,795	64,145,895


Executive Director


Head of Finance

Examined and found correct.

Dated: Dhaka, Bangladesh
March 19, 2020


Md. Anisur Rahman, FCA
Managing Partner
Rahman Anis & CO.
Chartered Accountants



Dalit
37/1 Kedernath Road, KUET, Moheswarpasha, Daulatpur, Khulna, Bangladesh

Consolidated Receipt and Payments Account

For the year ended December 31, 2019

Particulars	Notes	Amount in Taka	
		2019	2018
<u>Receipts:</u>			
Opening Balance	19	6,703,341	4,003,419
Advance		215,610	106,632
Grant Received		54,606,807	43,013,431
Loan Realized	20	37,022,325	40,989,713
Local Income	21	14,993,933	16,979,059
Dalit Lab. (Ayu.)	22	3,989,804	3,801,470
Dalit Handicrafts (Bijoya)	23	787,891	351,935
Bank Interest		70,360	-
Total: Tk.		118,390,071	109,245,659

Payments:

Salary & Benefits	24	32,702,706	28,414,509
Consultant/ Volunteer/ Facilitator/ Trainer	25	21,000	1,927,127
Construction/ Installation Cost	26	245,000	663,055
Other Materials Inputs Cost	27	6,759,758	10,002,239
Survey, Visibility and Publicity & Documentation	28	377,877	-
Training	29	3,464,671	3,544,161
Seminar/ Workshop/ Conference	30	14,902,431	8,153,091
Office Accommodation/ Rent	31	1,574,031	1,217,037
Office Equipments	32	766,794	374,184
Furniture & Fixture	33	562,845	472,631
Machinery & Instrument	34	536,174	517,355
Vehicles	35	467,485	-
T.A./ D.A.	36	2,153,289	2,942,508
Head Office and Branch Office's expenses charged	37	4,964,150	3,753,407
Contingency	38	1,218,437	624,074
Others Expenses	39	574,243	925,129
Health Related Cost	40	1,997,241	197,053
Production Cost	41	908,942	797,217
Selling Cost	42	51,411	27,024
Communication and visibility	43	7,861	646,785
Day Observance	44	1,922	52,041
Website/Software/Networking/Registration	45	203,175	-
Advance		156,500	215,610
Contribution/ Investment Given		1,597,131	507,580
Loan Refund	46	33,476,458	36,507,208
Overhead Cost		161,437	61,293
Closing Balance	47	8,537,102	6,703,341
Total: Tk.		118,390,071	109,245,659



Executive Director

Examined and found correct.


Head of Finance


Md. Anisur Rahman, FCA
Managing Partner

Rahman Anis & CO.
Chartered Accountants

Dated: Dhaka, Bangladesh
March 19, 2020



Dalit

37/1 Kedernath Road, Moheswarpasha,
KUET, Daulatpur, Khulna, Bangladesh

GENERAL INFORMATION

01. Scope of Audit:

We have carried out our examinations in accordance with generally accepted auditing standards and accordingly it included test of such accounting records and such other auditing procedures as were considered necessary and found feasible under the circumstances. The audit was conducted at the Head Office of the **Dalit** of 37/1 Kedernath Road, Moheswarpasha, KUET, Daulatpur, Khulna, Bangladesh where necessary books of Accounts, Vouchers etc. were produced by the management of the organization.

02. Legal Status of the Organization:

This is a Voluntary Social Organization registered under Social Welfare Act, 1961 by the Department of Social Welfare, Government of the peoples Republic of Bangladesh, Khulna bearing Registration No. Khulna/1389/2010 Dated: 30-09-2010. & FD Registration No, 1374 Dated: 28/04/1999. Renewal dated: 28/04/2019.

03. Vision and Mission of the Organization:

Vision:

The development of a self-sufficient Dalit community; which lives free from caste-based discrimination and is able to provide a worthy and fulfilling life for itself.

Mission:

We want to build up the potential of Dalit's and to enhance the skills of these oppressed and marginalized people, who often live in extremely poor conditions. Through a holistic approach, we focus on education, health and income-generating activities.

04. Object of the Organization:

Strategic Objectives: The Strategic Objectives are given below;

- ❖ Strengthening dalit political organization, consolidating dalit networks, uniting campaigns of dalit organizations.
- ❖ Advocacy and campaigns for adequate Dalit representation in state bodies at all levels: Legislature, executive, judiciary, district, upzilla, Union prashid.
- ❖ Advocacy and lobbying to build a legal provision of affirmative action such as, special rights for Dalit, reservations, quota etc.
- ❖ Lobbying to government to ensure the Dalit rights constitutionally and promulgating the Caste Based Discrimination and Untouchability (Offence and Punishment) Act as soon as possible.
- ❖ Fight for land reform or redistribution.
- ❖ Fight for free education and free health check up and services for dalit.
- ❖ Fight for equitable distribution of state opportunities, services and facilities for dalits.
- ❖ Lobby and advocacy against caste based discrimination and untouchability through government and non-governmental media, such as television, newspaper, radio, internet, national curriculum etc.
- ❖ Mass conscientization to Dalit and non Dalit against caste system and untouchability.

05. Significant Accounting Policies:

- i) These financial statements have prepared under historical cost convention on cash basis, if not stated otherwise.
- ii) Depreciation charge on fixed assets.
- iii) Foreign Grant received as revenue.



06. Management of the Organization:

The affairs of the organization have been entrusted to an Executive Committee consisting of Nine Members elected in the Annual General meeting. Mr. Swapon Kumar Das is the Secretary of the committee. The following persons are in the Executive Committee.

1. Mr. Tapon Kumar Das	President
2. Mr. Gobinda Das	Vice President
3. Mr. Swapon Kumar Das	Secretary
4. Ms. Golapi Das	Assist.-Secretary
5. Mr. Binoy Krishna Das	Treasurer
6. Ms. Kusum Sarker	Member
7. Ms. Ratna Das	Member
8. Mr. Suranjon Das.	Member
9. Ms. Usha Sarker	Member

07. Projects & Institutes are Implement on 2018:

<u>SL.</u>	<u>Projects are as given below:</u>	<u>Supported By:</u>
01	Promoting Rights and Human Dignity of the Socilly Excluded Communities	Action Aid, Bangladesh
02	Her Choice	International Child Development Initiatives, Netherlands
03	Underprivileged Community Development Program (UCDP)	Congregation of Christian Brothers Trustees (CCBT), UK
04	Empowering Dalit & Marginalized Communities through Education (EDMaCTE)	Fondazione Fare Welfare Onlus, Italy
05	Education Support Project in Aid of Dalit Community (SPADCO)	Ashar Gan Onlus, Italy
06	WASH SDG Program in Satkhira	SIMAVI, Netherlands
07	Community Initiatives to Establish Dalits and Excluded Peoples Rights	Manusher Jonno Foundation and UK Aid
08	Integrated Health Awareness and Support Program	Associazione Centro Orientamento Educativo-Italy
09	Technical and Practical Skills for Youth Empowerment	Fondazione San Zeno Onlus, Italy
10	Enhancing awareness on SRHR among dalit and marginalized adolescent girls and women	Amplify Change/ MannionDaniels Ltd., UK
11	Dalit and Marginalized Women Empowerment	Christian aid Bangladesh,UK
12	Skills Development Programs for Dalit and Marginalized Communities	Fondazione Fare Welfare Onlus, Italy
13	Literacy Program for Marginalized Community	Fondazione Mission Bambini Onlus, Italy
14	Promoting Health for Rohingya and Host Communities	Fondazione A'lbero della Vita Onlus ,Italy
15	Child Protection for Vulnerable Communities	Fondazione A'lbero della Vita Onlus,Italy
16	Education Support Programme (ESP)	Self Foundation
17	Support for Vulnerable Women	Cuore Amico Fraternita Onlus,Italy
18	Promoting Health for Rohingya and Host Community	Fondazione A'lbero della Vita Onlus,Italy
19	Jukta Hoe Mukta (United We Stand)	Terre Des Hommes, Italy
20	<i>Institutes are as given below:</i>	
21	Dalit Hospital	Self Foundation
22	Dalit Laboratories (Ayu.)	Self Foundation
23	Dalit Auyrvedic Panchakarma & Yoga unit	Self Foundation



08. Reporting:

This report covers comments period from January 01, 2019 to December 31, 2019

09. Compliance & Accounting Records:

- The financial statements have been prepared in accordance with the BFRS and with the requirements of Foreign Donations (Voluntary activities) Regulation Ordinance and Rules 1978 and other applicable laws and Regulations;
- The financial statements expect for provision account information have been prepared on cash basis of accounting.
- Separate books of account have been maintained by the organization for the project as per donor guidelines;
- The Financial Statement are presented in Bangladeshi Taka (BDT Tk.), which is the Organizations functional currency;
- All financial information presented in BDT Taka and has been rounded off to the nearest integer.

10. Presentation of Financial Statement:

The following financial statements have been prepared for the project:

- Consolidated Statement of Financial Position as at December 31, 2019;
- Consolidated Statement of Comprehensive Income & Expenditures for the year ended December 31, 2019;
- Consolidated Statement of Receipt and Payments for the year ended December 31, 2019.



11.00 Fixed Assets

Beakup of above is as under	
Balance as on 01/01/2019	14,604,654
Add: Addition During the yaer	2,333,298
	16,937,952
Less: Depreciation During the year	2,059,412
	14,878,540

12.00 Advance

Break up of above is as under:	
Balance as on 01/01/2019	215,610
Add: Addition During the year	156,500
	372,110
Less: Adjustment During the year	215,610
	156,500

13.00 Investment

Break up of above is as under:	
Balance as on 01/01/2019	1,640,000
Add: Addition During the year	-
	1,640,000
Less: Realized During the year	-
	1,640,000

14.00 Cash and Bank Balance

Beakup of above is as under	
Cash in hand	27,465
Cash at Bank	8,509,637
	8,537,102

15.00 Fund Account

Beakup of above is as under	
Balance as on 01/01/2019	14,716,747
Add: Surplus/Deficit During the year	(1,512,545)
	13,204,202

16.00 Loan Accounts

Break up of above is as under:	
Balance as on 01/01/2019	8,421,035
Add: Given During the year	37,022,325
Add: Loan to Other	-
	45,443,359
Less: Adjusted/Refunded During the year	33,476,458
	11,966,901



17.00 Security Deposit

Break up of above is as under:

Balance as on 01/01/2019

Add: Addition During the year

Less: Adjustment During the year

Amount in BDT
2019
201,464
-
201,464
-
201,464

18.00 Liabilities for Expenses

Break up of above is as under:

Balance as on 01/01/2019

Add: Provision During the year

Less: Adjustment During the year

178,000
-
178,000
-
178,000

19.00 Opening Cash and Bank Balance

Beakup of above is as under

Cash in hand

Cash at Bank

33,270
6,670,071
6,703,341

20.00 Loan Realized

Beakup of above is as under

Loan Realized

General Accounts

Loan Received others sourch

18,045,967
18,613,717
362,641
37,022,325



21.00 Local Income/Donation/Contribution

Beakup of above is as under	
Medicine Sales/Product Sale	2,167,144
Pathological Test	927,314
Therapy	43,730
X-Ray	713,910
USG	83,760
ECG	613,745
Ticket Sales	481,340
Projector rent	6,700
Photocopy	89
Dressing & Plaster	8,300
Residential	23,217
Auditorium	158,000
Local contribution/ Fund Received	329,256
Traning Facilities	1,000
Miscellaneous	4,655
Health Cards Sales	4,550
Car rent	17,300
Optical Sales	18,200
Electricity Bill Support	26,591
Medical Camp	802,930
Dalit Vison Center	1,370
Nebulizing cost	1,140
Fish sale	1,900
Generator rent	900
Midwife training	15,891
Member's Subscription	162,300
Training Facilitation (Earned from Dalit Training Room)	214,919
Local Contribution received	1,746,343
Partial Benefits from Project	3,958,565
Miscellaneous Income/Source of Income	51,260
Students Donation against Materials Supplies	187,242
Stationery Materials Sales	641,695
Project Overhead Earned	436,141
Grant Received from Dalit General Account	230,950
Grant Received from Student fees collection	404,845
Local Contribution	506,741

14,993,933



22.00 Dalit Lab. (Ayu.)

Beakup of above is as under

Medicine Sales

3,172,232

Office Rent

62,670

Others income

754,902

3,989,804

23.00 Dalit Handicrafts (Bijoya)

Beakup of above is as under

Product Sales

787,891

787,891

24.00 Salary & Benefits:

Beakup of above is as under

Executive Director

1,395,553

Head of Program

476,496

Coordinator

180,000

Head of Finance

1,185,777

Head of Health & Livelihood

303,967

Head of Rights & Humanitarian Response

97,581

Program Manager

357,500

Manager-Management Information System

432,000

Internal Auditor

26,472

Coordinator of communication Network

238,500

Monitoring Officer

73,345

Accounts & Admin Officer

2,817,144

Project Officer

454,892

Assistant Monitoring Officer

193,468

Assistant Admin & Accounts Officer

167,692

Community Development Organizer (CDO)

2,788,711

Circles & Lokokendro Mobilizer

258,751

National Consultant

506,250

Monitoring Officer

355,895

Communication Officer/Mobilizers

200,655

Documentation Officer

141,030

Project/ Program Coordinator/ Manager/ In Charge

4,101,208

Sponsorship Officer

261,261

Union Facilitator (5 Persons)

1,512,039

Lawyer-HoP (Part-time)

180,000

Medical Officer (Ayurvedic)

176,612

Medical Officer (Allopathic)

392,130

Accountant

361,670

Asstt. Medical Officer (Allopathic.)

119,352

Asstt. Medical Officer (Ophthalmic)

209,718

Pathology Technologist

195,000



	Amount in BDT
	2019
X-ray technician	149,760
Senior Staff Nurse	171,600
Asistant therapist	175,500
Pharmacist	124,800
Receptionist	68,250
Health Organizer	127,000
Driver	126,100
Aya	54,600
Peon	131,560
Office Assistant	60,432
Cook	126,750
Night Guard	178,930
Medicine Consultant	445,000
Gynae Consultant & Sonologist	122,700
Worker's wages	187,768
Raw Materials Purchases:	418,779
Volunteer	157,296
Sponsorship Officer	12,317
Project Manager	13,548
Staff's Gratuity	510,530
Program Organizar	145,500
Computer Trainer	392,426
Program/ Project Officer/ Asset. Manager	311,633
MBBS Doctor-HoP (Part Time)	120,000
Psychologist-HoP (Part-time)	50,000
Sr. Medical Officer	298,881
Maternity Replacement	60,000
Trainer-HoP (Part time)	181,510
Consultant	60,000
Chemist/ Technologist	247,000
Area Manager	220,570
Market Promotion Officer	572,312
Computer Trainer/ Technician	18,338
Honorarium for Training expert on Agricultural and livestock	1,250
Community Development Organizer/ Field Facilitator/ Health Facilitator	248,852
Teacher- Full time	2,868,156
Asset. Teacher	250,072
Teacher- Part time	1,093,624
Sponsorship Officer	400,123
Asst. Therapist	101,600
Senior Staff	130,000
Junior Worker	91,500
Store Keeper	3,750
Market Extension Officer	141,067



	Amount in BDT
	2019
Child Caretaker/Baby Sitter-Hop	167,762
Support Staff (100%)	760,291
Support Staff - Hop	42,000
Cook/ Aya/ Cleaner	116,100
Gardener	84,500
	32,702,706

25.00 Consultant/ Volunteer/ Facilitator/ Trainer:

Beakup of above is as under

Project propozal writing cost	21,000
	21,000

26.00 Construction/ Installation Cost:

Beakup of above is as under

Establish demonstration medicinal plants garden (Nursery) with Land filling, Medicinal plants/seed, Fence, Wages, fertilizer, irrigation,pot etc)	200,000
Preservation of Medicinal Plants in glass pot	45,000
	245,000

27.00 Other Materials Inputs Cost:

Beakup of above is as under

Books	108,963
Books for Nursery	15,291
Slate for Nursery	7,202
Small Notebook	223,141
Big Notebook	260,928
Grammer book for secondary level	162,081
Scale	26,913
Woden Pencil	22,880
Chalk	9,314
Ball Point Pen	79,753
Questionnaire for exam.	169,009
Financial support to SSC examinee (form fill up)	277,882
Student Stipend (Girls)	954,475
Student Stipend for Boys (partial)	297,000
Special Support to Students of Brothel	42,800
Medical support to primary & secondary students	114,540
Special support with motivational seminear to the higher secondary studies 35 girls and 15 boys students	269,492
Report and documentation cost	10,000
Learning Poster	13,651
Photo update of sponsor children	2,724



	Amount in BDT
	2019
Picture Cost (Color Pencil for drawing)	12,350
Postal expenses	54,621
Envelop Cost	1,346
Child message paper	2,314
Other school materials	24,892
Stationery for schools	30,400
Education Magazine-Shikkhar Alo	44,450
Exercise Book- Small	57,834
Exercise Book- Big	66,023
Books for Nursery	7,275
Chalk	5,949
Slate	3,053
Sharpener	4,158
Eraser	4,851
Pen	22,008
Duster	351
Scale	19,338
School Bag	111,600
Wooden Pencil	9,344
Sitting Mat	18,210
Congratulation of S.S.C. & H.S.C pass students	21,355
Medical Camp throught Health Post (Doctors, Nurch, Sacmo,& ETC	83,300
Organize General Health Camp	990,076
Learning Toys for School	315
Stationery and supplies for school	162
Medicine (Ayurvedic)	80
Medicine (Allopathic)	978,201
Medicine (Ayurvedic)	847,250
Pathological Reagent	178,447
X-Ray film/ Chemicals	36,576
USG Papers & Gel	4,061
ECG Papers	3,300
IGA materials and support to Beneficiaries/Villagers	
Home stead garden seeds distribution	18,865
Hen distribution	29,364
	6,759,758



		Amount in BDT
		2019
28.00 Survey, Visibility and Publicity & Documentation		
Baseline Survey		
Signboard for Computer centre		210,000
News Letter		76,645
Brochure/Magazine/Leaflet		7,722
Publication of Sponsorship Bulletin (Trinomial Shang bad)		10,060
Develop and print Books, leaflets, brochure, sticker on Ayurvedic treatment, medicinal plants cultivation etc		73,450
		377,877
29.00 Training:		
Beakup of above is as under		
Computer Training Materials		101,141
Agriculture and Homestead farming Training		-
Trainees Allowance		152,139
Training Materials		179,985
Training Banner		1,872
Facilitor Honorarium		37,500
Training on Quail Breeding		-
Trainees Allowance		32,618
Training Materials		148,606
Training Banner		936
Facilitor Honorarium		7,500
Training on Apiculture		-
Trainees Allowance		33,974
Training Materials		137,746
Training Banner		936
Facilitor Honorarium		7,500
Training on Food Processing		-
Trainees Allowance		8,172
Training Materials		44,888
Training Banner		936
Facilitor Honorarium		7,500
Training on Beautification		-
Course fee		206,619
Banner for Beautification Training		1,872
Training		-
Training on Hen rearing group		518
Hen distribution		496
Training on Communication Skill, Advocacy & CRC		-
Venue Rent		8,144
Logistic Materials		11,441
Participant Travel Cost		23,000
Banner		805



	Amount in BDT
	2019
Food Cost	35,579
Travel cost (HOP, Watch Group Member, National Consultant)	11,155
Refresher Training on Communication Skill, Advocacy & CRC	-
Venue Rent	5,314
Logistic Materials	7,170
Participant Travel Cost	14,800
Food Cost	24,327
Travel cost (National Consultant)	4,945
Refresher Training of Trainers for Staff and selected WG Members	-
Venue Rent	7,200
Logistic Materials	5,213
Participant Travel Cost	14,900
Food Cost	17,855
Training of Trainers for Community Group and Community support Group	-
Venue Rent	10,968
Logistic Materials	22,920
Participant Travel Cost	52,670
Food Cost	108,428
Training	-
Training course for the selected entrepreneurs	142,904
Training of DTWs maintenance caretaker	70,520
Village Healer Training	213,052
Computer Course (Trainees allowance)	57,027
Agriculture and homestead farming training (materials+allowance+)	174,349
Poultry breeding training materials	65,082
Shopping bags making training materials	64,038
Training Orientation	15,981
Training on Rope making	65,408
Basic Training for Full time Teacher	26,740
Training	-
Rope Making	120,607
Training On Wall Mat Making by Wheat Strow	36,902
Training on Block Batik	58,265
Training on Duck Rearing	41,601
Training on Entrepreneurship (Tea Stall)	52,783
Capacity Development Training for Project Staff	9,580
Organize training among traditional healers/village doctors (Kabira	177,383
Training on IGA	-
Basic Training for Full time Teacher	43,004
Training on Home stead gardening	17,864
Training on Hen rearing group	29,825



28.00 Survey, Visibility and Publicity & Documentation

Baseline Survey	
Signboard for Computer centre	210,000
News Letter	76,645
Brochure/Magazine/Leaflet	7,722
Publication of Sponsorship Bulletin (Trinomial Shang bad)	10,060
Develop and print Books, leaflets, brochure, sticker on Ayurvedic treatment, medicinal plants cultivation etc	73,450

Amount in BDT
2019

377,877

29.00 Training:

Beakup of above is as under	
Computer Training Materials	101,141
Agriculture and Homestead farming Training	-
Trainees Allowance	152,139
Training Materials	179,985
Training Banner	1,872
Facilitor Honorarium	37,500
Training on Quail Breeding	-
Trainees Allowance	32,618
Training Materials	148,606
Training Banner	936
Facilitor Honorarium	7,500
Training on Apiculture	-
Trainees Allowance	33,974
Training Materials	137,746
Training Banner	936
Facilitor Honorarium	7,500
Training on Food Processing	-
Trainees Allowance	8,172
Training Materials	44,888
Training Banner	936
Facilitor Honorarium	7,500
Training on Beautification	-
Course fee	206,619
Banner for Beautification Training	1,872
Training	-
Training on Hen rearing group	518
Hen distribution	496
Training on Communication Skill, Advocacy & CRC	-
Venue Rent	8,144
Logistic Materials	11,441
Participant Travel Cost	23,000
Banner	805



	Amount in BDT
	2019
Food Cost	35,579
Travel cost (HOP, Watch Group Member, National Consultant)	11,155
Refresher Training on Communication Skill, Advocacy & CRC	-
Venue Rent	5,314
Logistic Materials	7,170
Participant Travel Cost	14,800
Food Cost	24,327
Travel cost (National Consultant)	4,945
Refresher Training of Trainers for Staff and selected WG Members	-
Venue Rent	7,200
Logistic Materials	5,213
Participant Travel Cost	14,900
Food Cost	17,855
Training of Trainers for Community Group and Community support Group	-
Vanue Rent	10,968
Logistic Materials	22,920
Participant Travel Cost	52,670
Food Cost	108,428
Training	-
Training course for the selected entrepreneurs	142,904
Training of DTWs maintenance caretaker	70,520
Village Healer Training	213,052
Computer Course (Trainees allowance)	57,027
Agriculture and homestead farming training (materials+allowance+)	174,349
Poultry breeding training materials	65,082
Shopping bags making training materials	64,038
Training Orientation	15,981
Training on Rope making	65,408
Basic Training for Full time Teacher	26,740
Training	-
Rope Making	120,607
Training On Wall Mat Making by Wheat Strow	36,902
Training on Block Batik	58,265
Training on Duck Rearing	41,601
Training on Entrepreneurship (Tea Stall)	52,783
Capacity Development Training for Project Staff	9,580
Organize training among traditional healers/village doctors (Kabira	177,383
Training on IGA	-
Basic Training for Full time Teacher	43,004
Training on Home stead gardening	17,864
Training on Hen rearing group	29,825



	Amount in BDT
	2019
Leadership Training to Youth Group	42,364
Computer Course	100,000
Beautification Course	14,500
English Language Course/CV preparing for Job	18,400
Provide skill and IGA training to 30 youths through Department of Y	12,300
Provide training to women and girls through BMET (T-5, G-5)	91,000
Training on Leadership & Management	75,947
Training on SRHR	81,852
Monitoring & evaluation (M&E) Training	29,214
Midwife training	15,891
	3,464,671

30.00 Seminar/ Workshop/ Conference :

Beakup of above is as under	
Teachers Training	70,953
Orientation for full time teacher	154,042
Orientation for part time teacher	69,105
Staff Meeting	92,261
Monthly Guardian meeting	70,448
Annual Guardian meeting	30,400
Congratulation to SSC & HSC pass students	66,375
Discussion meeting on recial discrimination	17,820
Human Rights day observation (10th December)	15,588
Coordination meeting with dalit educated and service holders	48,360
Sharing Meeting with married women who married after passing HSC	6,786
Annual SMC coordination meeting between Dalit & others school.	72,648
Cultural & Drawing Competition	20,359
Advocacy Training	50,968
Training on SRHR	33,514
National Girls Child Day Observance-30 Sep	16,288
Street Theater-06 Nos at village/school level	34,808
Awareness meeting on reduce to child marriage	36,140
Bi-Cycle Race for adolocent girls	44,763
Motivational Seminar to higher secondary studies students	515,001
English Language Course/CV preparing for Job	19,800
Drawing Competition	12,548
Executive Committee Meeting	20,992
Annual General Committee Meeting (GM Meeting)	39,510
Sharing meeting of call fr Proposal	5,768
National Event (Pohela Boishakh)	10,700
Congratulation of S.S.C & H.S.C pass students	9,968



	Amount in BDT
	2019
Monthly Staff Meeting(Monthly Financial Meeting,Coordination Meeting)	65,522
Emergency support	-
Relife (Food support)	412,130
Emergency support for Rohingya	48,700
Teacher's Orientation/ Meeting	27,412
Cultural Competition	16,424
Teacher's Orientation (full time and part time: food, travels)	6,916
Stipend and Motivation Seminar	1,256,725
Monthly Staff meeting	21,497
Meeting with Agriculture and Home stead farming training group	135,074
Meeting with Quail Breeding training Group	40,871
Meeting with Apiculture Group group	36,559
Meeting with Food Processing Training Group.	4,276
Freelancing Training	1,350
Training on Beautification	8,535
Courtyard meeting with adolescent Girls at village level	
Facilitation by Girls Club	43,617
Courtyard meeting by the facilitation of youth Group at Village Level	43,094
Facilitate Monthly awareness sessions at Girls Clubs in Comparision Village	8,704
Facilitate quarterly awareness sessions at Girls Club	69,423
Facilitate quarterly awareness sessions at Boys Club	31,198
Monthly Teacher Orientation (Full time & Part time)	95,934
Annual SMC meeting of Dalit School	21,113
Study Session for young women victim of early marriage	23,546
Annual Parents Meeting for Dalit School	7,425
Spoken English Course (Skill training 30 days for Youth Group)	87,833
Exchange Visit with Hunger Project Bangladesh	158,619
Snacks/meals arrangement for the children of Child Group	93,928
Awareness meeting on primary Health care, (Facilitated by Government Health Perosnel) at Village Level	53,307
Health awareness camp on SRHR, Aatinatal care, Postnatal care, Nutrition, Mothers and Children Health	97,270
Organize meeting to build/develop network between different entrepreneurs, NGOs and other organization to create job opportunity for eligible members of disadvantaged families	44,873
Organize meeting with UP representatives, local leaders, service bearer and religious leaders on child marriage and drop out	112,518



	Amount in BDT 2019
Community mobilization on behavioral change through theater show/pot song/rally/miking at Village level	274,362
Organize Drawing competition at Upazila Level	8,870
Organize debate competition on Gender issues among Clubs	8,400
Organize Football & Karate Training Course, Demo Contest and Tournament	295,536
Inter Club Cultural Competition (Among 28 clubs, Union level-9 District level -1)	88,062
Sports for young women	91,483
Organize School Session at Secondary Level on SRHR, Gender and human rights	34,157
Networking meeting with different level stakeholder at Upazila level	18,975
Celebrate International Day of the women's day and Girl Child	64,709
Organize coordination meeting with legal aid providing agencies at Upazila level	62,037
Organize press conference on the status of Child Marriage	14,225
Organize advocacy workshop at District level	90,376
Organize Coordination meeting with District Legal aid Committee (Knowledge Fair Upazila Level	105,534
Courtyard Meeting Bi-Monthly for Dalit School	96,415
Youth gathering on preventing early marriage / Menstrual Hygiene at Subdistrict level / District level	9,300
Meeting with youth Group	153,285
Economic support for enhancing IGA (HoP)	35,545
Participate of adolescence Clubs in different program of their village (Need Base)	125,000
Monthly awareness sessions at House of Peace (HoP)	7,500
Legal awareness Session on early marriage and Child Rights	6,676
Essay competition on School and collage	11,573
Parents gathering in the secondary schools	8,846
Motivational Seminar to girls for higher education (Women Empowerment, Eve teasing, Child marriage, SRH & Gender Issue)	55,845
Sixteen Days (Rally, Human Chain, Discussion Meeting, Poster, Project Inception Meeting	93,369
Learning Sharing and Facility Handover Meeting	6,957
Shishu Bikash Kendra (SBK) Mat /floor mat, Register Khata & file, (Materials for reflection-action circle (Brown paper, Sign pen, Chalk	24,545
Facilitator notebook & Pen	25,279
	2,376
	287
	907



	Amount in BDT
	2019
School based drawing and other competitions to track the development of sponsored and non-sponsored children to ensure Sponsorship deliverables (CM, Photo etc.)	947
Events for children before CM collection or after CM collection	4,438
Child Message Collection Cost - Refreshments	31,128
CM Materials (Pencil, Sharpner, Khata, Eraser, color papers, Oil	86,151
Volunteer cost for writing Field Worker Update (if needed)	4,000
Child Profile/Photo Update/APpload - Refreshments	16,994
Community Groups monthly Meeting	-
Snacks	407,916
Sharing Meeting with Union Level (Snacks)	8,140
Watch Group formation & seminer	-
Monthly meeting of New Watch group (Travel)	42,600
Monthly meeting of New Watch group (Snacks)	26,011
Monthly meeting with Dalit women/ adolesent girls of New Watch group (Snacks)	69,795
Logistic Materials (Zila)	5,516
Participant Travel Cost (Zila)	15,100
Banner(zila)	805
Foods(Zila)	9,646
Media Campain	-
Media Campain (Pot song/Jari/Potgan) (Fultala)	17,505
Media Campain (Pot song/Jari/Potgan) (Dumuria)	48,375
Day Obsebation/ celebration	17,517
Networking meeting the Health Service organization & Civil society	-
Conveyance on Networking meeting the Health Service organization & Civil society	13,425
Food for Networking meeting the Health Service organization & Civil society	3,092
Daily allowance for Networking meeting the Health Service organization & its concern agencies	2,414
Travel for Networking meeting the Health Service organization & its concern agencies	20,268
Workshop with Health Service Providers at National Level on SRHR for leveraging resources	-
Venue Rent	2,139
Travel Cost	9,800
Food Cost	10,931
Workshop for girls and boys on Human rights/Early Marriage/Violence against Women	-
Trainees Allowance	46,269
Training Materials	34,710



	Amount in BDT
	2019
Venue rent	7,030
Facilitor Honorarium	10,000
Workshop on Gender Issue for girls and boys (Computer Trainees)	-
Trainees Allowance	39,682
Training Materials	29,102
Venue rent	9,200
Facilitor Honorarium	10,000
Meeting with defferant Steakholder	-
Trainees Allowance	52,681
Training Materials	21,283
Venue rent	3,240
Miscellaneous	1,789
Workshop with Dalit Serviceholder	-
Trainees Allowance	38,998
Training Materials	51,973
Venue rent	2,476
Miscellaneous	2,368
Monthly meeting with Nari Fedaration	19,400
Monthly girls gathering & motivational seminars.	13,686
Monthly Staff meeting	2,741
Drawing Comoetition	564
Community meeting	2,894
General Awareness meeting on adolescent rights with community &	9,325
Campaign/Seminar/Workshop/Conference/Meeting:	-
Inception Meeting at Upazila level (only dumuria upazila with 40 stakeholders including banner, snacks, travel, food, logistic support, facilitators allowance, event cost etc	33,519
Health Campaign at Community level (Awareness for Ayurvedic Health Services through arranging session including snacks, banner, facilitators allowance, etc with 20 villages 3 times in a	178,890
Organize bi-monthly meeting with women groups on Ayurvedic Medicine uses, cultivation of different medicinal plants etc (15 groups*6 meeting/per in a year including snacks, banner, facilitator allowance etc)	143,124
Organize sharing meeting with different Stakeholder (teacher, leader, social activist, journalist etc)	40,822
Organize a Coordination meeting with the community clinic worker and government health workers	-
Monthly Staff Meeting	12,457
Inception Meeting at Upazila level	31,123
Monthly Guardian Meeting	18,339
Annual parents/guardian'gathering	8,994
Bi-monthly meeting with School Management Committee	8,782
School Management Committee Meeting	32,889



	Amount in BDT
	2019
Youth group formation and bi-monthly meeting	25,110
Awareness meeting on health/early marriage prevention/ anti trafficking	29,505
Quarterly meeting with community clininc group (CG)	21,615
Half yearly meeting with Upazila Health Complex	30,091
Yearly meeting with Civil Surgeon district level	26,245
Fortnightly Staff (PO) meeting	14,371
Teacher's (Full-time and Part time) Meetings	59,240
Cultural & Drawing Competition	22,825
Debate Competition	15,295
Essay Writing Competition	19,683
Girls bicycle racing competition (Day observation National Girls Child Day)	42,466
Refresher meeting to SBK & RAG facilitators on reporting, activities reviews and Sponsorship mechanism	25,912
Capacity building training to Community Journalist Group (CJG)	-
Capacity building training to RAG members on child marriage, dowary and VAW issue	548
Comparative study on the access to public services by Dalit community and non-dalit community to portray the discrimination	3,913
Facilitate Dalit communities' movement (sit-in, coffin rally, poster, displaying at common polace, mass letter writing to	147
Arrange Participatory Review and Reflection (PRRP) process by the community for rechecking their plan and improvement.	4,562
Link communities with service providing agencies and NGOs to access training and IGA support .	4,402
Meeting with Union Parishad authorities to include dalit communities for meaningful participation in several standing	21,788
Quarterly reflection meeting with Community Journalist Group for planning and next quarter action points	5,322
Guardiance & SBK Management committee meeting & sesetization on sponsorship management and make an action plan on child	17,997
Conduct awareness session on GBV, SRHR, Supreme court guideline on sexual harassment, unpaid care work, decent work,	6,161
Conduct advocacy meeting on GRPS, women labor and decent work, gender responsive budget allocation with local service	12,589
Day observance and organize campaign on public services, 16 DoA International Women Day, OBR etc	10,000
Emergency Support (during disaster, accident, incident, VAW & girls etc.)	5,000
Facilitate Dalit communities for advocacy with UP authorities duiring open budget for equitable distribution of allocated budget.	15,328



	Amount in BDT 2019
Conduct Meeting with network / forum / parisad for inclusion of Dalit issue (Anti discrimination law) in policy agenda.	10,961
Need based support & coordination meeting of KDDF (Keshabpur Dalit Development Forum) and other platform to implement action	5,354
Monthly meeting with Community Journalist Group (CJG)	3,627
Establishment of Adolescent Boys and Girls Club and other Related Elements	-
Adolescent Girls Club (Repair & Maintenance)	202,357
Adolescent Boys Club (Repair & Maintenance)	66,580
Extend educational support through coaching base special provisioning and material and medicine support (08 schools)	421,760
Develop Advocacy IEC Materials -Flpe chart, Booklet	61,021
Play zone Materials and Maintenance	28,985
Exposure Visit of new WG members to old WG area (Phultal to Dumuria	12,097
Exposure Visit of Head office personnel old WG area (Phultala to Dumuria	5,031
Formation of Volunteers Group and Capacity Building Training for Volunteers on Protection Measures, Local Coping Mechanism, First	45,870
Training Module Development	10,000
Psychosocial Counseling - 2 time	24,000
Honorarium & Travel of Child Protection Volunteer/ Travel & Perdiem of Child Protection Volunteer	51,451
Medical Camp (Doctors, Nurse, SACMO remuneration/Medicine/Travel/Perdiem)	376,254
Advocacy/Networking with Stakeholders- 2 time	48,315
Staff Capacity Building Training on Protection, Psychosogical Counseling- 2 time	31,220
Child friendly Space (CFS) Establishment	672,000
CFS related Office Furniture & Fixur, Equipment	197,975
Learning Materials for CFS (White board/marker,Puzzle game,Block gameMusic device, Drawing materials (pencil, khata,	107,821
Playing materials(Caram Board,Voly ball,Foot ball,Racket,Cricket)	19,466
Kids toys (Doll,Mini car,Teddy bare,kitchen set)	8,844
Staff/Volunteers Safety Kits(Umbreala,Mask,Gum Boot,Aprone,ID Card,Hand Gloves	30,144
Cook the Nutritious Food and Distribute among Children(Hotchpotch, Plane Rice (Rice, Dal, Egg, Chicken, others,	545,539



	Amount in BDT 2019
Relief Distribution-Non Food Item(Hygiene/Dignity Family Kits Distribution (Soap, detergent, liquid item for antibacterial sanitary	207,541
Referral Pathway Development with Local Govt./Local Service Providers(Patients Admission Cost, Logistic, Pathological Test, IGA/Alternative Income Support(Distribute Duck for Raring among Vulnerable Children/Adolescent Family)	48,000 202,698
Kick off meeting	4,650
Improved Demand Creation and Use of Equitable & Sustainable Services	-
Create and strengthen Dalit Federation	19,815
School Campaign on integrated and best WASH practice (Demonstration, AVillage and other activitiy)	13,096
Workshop with SMC and Teachers on menstural Hygiene and Promotion of Hygiene Kit	30,153
Poster on Best WASH practices	25,188
Flip Chart for group Meeting	7,184
Leaflet for group members	28,128
Wall Painting	5,000
Day observation (international water day, menstrual hygiene day, Wash Campaign	24,738 30,123
Gender and Social Inclusion	157,195
Training on dolit sensitization to UP Member	33,255
Dialogue session with public sector	43,162
Dialogue Session with Private Sector	20,054
Human Chain and Memorandum Submission to Minstry of LGED,	36,000
Providing stipend to Journalists	28,200
Public Sector Sustainable and WASH Equitable Srvice Delivery and Governance	-
Capacity development Workshop of Union WATSAN On Dalit issue	19,512
Assess the Gap of Dalit People on accessing WASH Services	46,184
Meeting with UMCC on the identified issues	29,418
Training, Meeting & Material for Beneficieries	-
Facilitate 168 quarterly coordination meetings with 14 wards in city corporations (10 persons in each meeting) (T-1,680, M-672 & F-	24,618
Facilitate 168 quarterly coordination meetings with 14 UPHCC (10 persons in each meetings) (T-1,680, M-672 & F-1,008)	31,244
Facilitate five (5) six monthly meetings with Additional Deputy Commissioner (Education), School Management Committee and	19,558
Right claim initiatives (Application, memorandum submission, Rally, Human chain, Mass gathering, Protest gathering, etc) (T-	8,782



	Amount in BDT 2019
Formation of Dalit Community Organisation (DCO)	39,413
Facilitate 11 batches of training (Two days long) to 275 DCO's leaders on Roles and Responsibilities, Human Rights and Gender	220,388
Formation of Youth Clubs	16,280
Facilitate 504 bi-monthly meetings of 28 clubs (18 meetings in three years x 28 clubs) (T-980, B-350 & G-630)	103,362
Education materials support for extreme poor dalit students (T-140, B-60 & G-80)	25,000
Organise four (4) meetings with youth dept for skill and IGA training (T-60, M-30 & F-30)	16,513
Provide training to women and girls through BMET (T-10, G-10)	23,000
Facilitate 3 Day observation (21 March international day for the elimination of racial discrimination, world dignity day, human	60,051
Project Inception Meeting (T-50, M-35 & F-15)	26,890
Organise five (5) six monthly dialogues with 30 persons including local political parties, others committees, elected bodies of city	50,513
Formation of total 8 nos. Dalit women and awareness raising of youth groups (male and female)	19,544
Facilitate training of Self Protection groups on roles & responsibility, leadership, advocacy/mobilization	44,760
TOT of role models personel	29,773
Courtyard meetings on GBV, early child marriage, dowry	4,782
Community round table conference on sexual harassment of Dalit women in collaboration with Dalit Women's Federation	19,944
Beatification training with 15 women girls,	405,750
Inception meeting at Upazila Level	19,966
Set up 1 nos. Health facility structure	93,500
Establsih Health related facilities (Solar light, Fan, battery with solar, Chair, Table, Water Filter, Almira for pharmecy, aprone for medical team, medical equipment etc)	75,816
Medical camp through Health Post (Doctors, nurse, sacmo honouriem/medicine/travel/perdiem)	522,500
Awareness raising & sensitization meeting with parents, social and religious leaders	790
Monthly staff meeting	846
Capacity Building in Protection and PSS	205,146



Participate in fairs at Upazila level (stall rent, decoration, conveyance and food for stall attendance, distribute the medicinal plants among visitors, transportation, banner etc)
Youth group formation

Amount in BDT	
2019	
	29,955
	3,926
	14,902,431

31.00 Office Accommodation/ Rent :

Beakup of above is as under
Office Rent
School rent
Stall rent
Project Office Rent / repair
Rent for vocational Centre at Shyamnagar
HoP Office (Rent & others)
Rehabilitation Cost for schools
Rehabilitation Cost for schools Latrine

	992,903
	15,400
	9,000
	405,519
	5,520
	72,624
	53,056
	20,009
	1,574,031

32.00 Office Equipments :

Beakup of above is as under
Ceiling fan
Desktop Computer
Almirah
Digital Camera
Laptop
Tonner & Others
Modem & SIM
Pen drive
Printer
Scanner
Calculator
Multimedia Projector
Multimedia Projector Screen
S. S Screen for Multi Mill Machine
Hiter Machine
Sound recorder
Smartphone
Gas cylinder with chula
WiFi Router set

	41,521
	126,298
	59,454
	113,304
	152,415
	49,503
	8,634
	1,216
	57,832
	5,885
	400
	104,539
	8,881
	8,000
	3,000
	5,400
	13,500
	2,869
	4,143
	766,794

33.00 Furniture & Fixture

Beakup of above is as under
Door
Window
Table & Rack

	97,200
	51,840
	55,620



	Amount in BDT
	2019
Board	32,100
Executive Table	18,800
Chair	53,986
File Cabinet	20,952
Executive Chair	10,476
Plastic Chair	12,721
Visitor Chair	15,228
Table	54,946
Bench	30,715
Rack	30,132
White Board	10,368
Blackboard	6,772
Singnboard	22,556
Display Board	13,393
Trank	15,598
Chess Board (6 Nos.)	3,192
Caram Board (6 Nos.)	6,250
	562,845

34.00 Machinery & Instrument:

Beakup of above is as under	
Wifi Installation/Sound Set	10,472
IPS - Battery	116,630
Lock Machine	7,204
Power Machine	19,838
Liquid Mixing vessel	149,800
Liquid filter Machine	96,300
Lick test Machine	42,800
Digital Combined PH Miter	21,400
D-Humudifier	19,260
B P machine purchase	450
Deep Tube Well	52,020
	536,174

35.00 Vehicles

Beakup of above is as under	
Motorcycle	414,888
Bi-Cycle	52,597
	467,485

36.00 T.A./ D.A.

Beakup of above is as under	
Transportation/ Conveyance/ Perdiem/ Lodging for Management st	457,278
Travel cost for purchasing the Napkin Machine	-
Travel cost including head office visit	79,207



	Amount in BDT
	2019
Conveyance for workshop with POs of partner NGOs	-
Conveyance of teachers for attending refresher & orientation course	-
Local travel, Lodging, Perdiem (Advocacy workshop/Meeting/Workshop)	5,990
Staff local travel expenses for HoP	11,175
TA & DA	933,386
Trainee Travelling Cost	384,000
Transportation cost for education materials	6,195
Travel for Project Officer	5,138
Travel for monitoring purpose through higher authority	21,470
Travels for staff to attend meeting in Dhaka (ED- PM)	23,065
Dalit High authority (Transport and others)	107,851
Communication Cost	112,762
Perdiem	5,772
	2,153,289

37.00 Head Office and Branch Office's expenses charged :

Beakup of above is as under	
Stationary for office (ensure 5 Plastic ring file, blank CD etc)	24,973
Bank Charge	214,622
Bkash service Charge	68,465
Cartridge	1,551
Electricity & others	578,719
Fuel & Maintenance	160,512
Internet package for APPLoad	2,484
Tally software maintenance	10,000
Motor cycle Repair & Maintenance cost	64,785
Computer & Camera Maintenance & Accessories maintenance	14,841
Bi-cycle maintenance cost	1,295
Consultant travel cost (4 Quarter)	26,687
Head office officer travel cost (ED,HOP,HOF,National Consultant)	17,812
Monitoring Officer travel cost	7,639
Evaluation travel cost	9,940
Travel Cost Watch Group Members for information collection (CRC)	3,600
Labor	272,419
Medical Camp	310,675
Photocopy	20,169
Tree plantation	45,100
Fish Cultivation	2,970
Rent-A-Car	84,510
Advertisement	28,401
Gas	4,969
Miscellaneous	181,705
School House Maintenance Cost-Brothel	19,200
Communication/ Mobile/ Telephone/ E-mail/ Fax	613,442
Internet Cost	69,662
Fuel for Generator	23,988



	Amount in BDT
	2019
Newspaper/ Postage/ Postal expenses	64,107
Office Maintenance	190,097
Office Stationery & Supplies	290,600
News Paper	29,259
Photocopy	96,679
Refreshment	114,882
Staff Recruitment Cost	21,243
Utilities	39,402
Utensils	1,800
Printing	395,912
License (Medicine / Trade/ Environment)	30,665
Courier/Postage	20,765
School Maintenance Cost	105,796
Club Maintenance Cost	90,035
Servicing and maintenance (Furniture,Machine and Tools)	343,628
Anti Virus, Software	5,829
Centre Maintenance Cost	200,006
Cleaning materials	34,004
Bikash service Charge	1,176
Entertainment	290
Security Money pay	2,841
	4,964,150

38.00 Contingency:

Beakup of above is as under	
Children emergency support	8,600
Computer/ Laptop/ Printer (Servicing, Cartridge, Cable, Refill, Anti Toner	29,900
Hospital building repair	13,614
School Repair & Maintenance	350,457
Machinery/ Vehicle maintenance cost	176,529
Repair & Maintenance	2,884
Office Maintenance	346,187
School house repair	119,511
School Latrine repair	38,952
School house Installation	9,092
School Latrine Installation	72,145
Servicing and Maintenance (Furniture, Equipment, Vehicle etc)	19,564
Signboard for School	18,243
Signboard for office	600
	12,159
	1,218,437

39.00 Others Expenses :

Beakup of above is as under



	Amount in BDT
	2019
Sharing with Dalit ESP	230,950
PRHSDC Project	12,082
Local Donation Payment to Jukta Hoe Mukta Project	20,000
Local donation payment	11,000
Audit fee	259,000
AIT	261
Commission paid	40,950
	574,243

40.00 Health Related Cost:

Provide seeds and medicinal plants to women group members	65,107.00
Provide Ayurvedic Medicine support to Entrepreneurs (Village healer/ Kabiraj)	150,000.00
Organize General Ayurvedic Health Camp	485,306.00
Treatment of Ayurvedic Medicine (Providing Therapy of oil massage, Meditation and Yoga-per day 2 patients*22 days*12	158,325.00
Medical Camp through Health Post (Doctors, nurse, sacmo honorarium/medicine/travel/perdiem)	957,829.00
Medical Camp for host community	180,674.00
	1,997,241.00

41.00 Production Cost

Bottles	305,900.00
Carton Making	325,941.00
Packaging	228,120.00
Raw- Materials	13,055.00
Transportation in	10,115.00
Gas Bill	25,811.00
	908,942.00

42.00 Selling Cost

Transportation out	25,811.00
Market Provide cost	25,600.00
	51,411.00



		Amount in BDT
		2019
43.00 Communication and visibility		
Advertisement		
Banner for Workshop with Health Service Providers at National Level on SRHR for leveraging resources		863
Banner for Workshop for girls and boys on Human rights/Early		1,880
Banner for Workshop on Gender Issue for girls and boys		1,872
Banner for Meeting with defferant Steakholder		936
Banner for Refresher Training of Trainers for Staff and selected WG Members		805
Banner for Refresher Training on Communication Skill, Advocacy & CRC		805
Banner for Workshop with Dalit Serviceholder		700
		7,861
44.00 Day Observance:		
Day Observance of Human rights		1,922
		1,922
45.00 Website/Software/Networking/Registration		
Website Development (Dalit wibsite domain and hosting fee,Regist:		21,607
NGOAB Registration Renewal.		34,500.00
Annual fee for web site		15,000.00
Drug License Renewl		2,500.00
Trade/ Pharmacy License		95,960.00
Clinic License /Hospital License		33,347.00
Car insurance & fitness		261.00
		203,175
46.00 Loan Refund		
General Accounts		15,265,350.00
Loan Refund to other Souches		1,194,966.00
Loan to Project		17,016,142.00
		33,476,458
47.00 Closing Balance		
Beakup of above is as under		
Cash in hand		27,465
Cash at Bank		8,509,637
		8,537,102



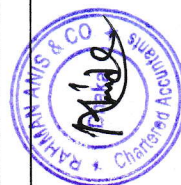
Dalit

37/1 Kedernath Road, Moheswarpasha, KUET, Daulatpur, Khulna, Bangladesh

Consolidated Schedule of Property, Plant & Equipment

As at December 31, 2019

No.	Particulars	Balance as on 01.01.2019	Addition During the Year	Balance as on 31.12.2019	Rate of dep.	Charged during the year	Balance as on 31.12.2019
	Furniture's:						
1	Furniture & Fixtures	768,152	-	768,152	10%	76,815	691,337
2	Laboratory Furniture	56,566	-	56,566	10%	5,657	50,909
3	Table	360,265	54,946	415,211	10%	41,521	373,690
4	Office Table	46,305	32,100	78,405	10%	7,841	70,565
5	Computer Table	20,772	-	20,772	10%	2,077	18,694
6	Meeting Table	25,273	18,800	44,073	10%	4,407	39,666
7	Chair	305,925	-	305,925	10%	30,592	275,332
8	Almirah / Cupboard/Cabinet	253,065	59,454	312,519	10%	31,252	281,267
9	Display Board	41,149	13,393	54,542	10%	5,454	49,088
10	White board	44,672	10,368	55,040	10%	5,504	49,536
11	Shelves	149,593	-	149,593	10%	14,959	134,634
12	Door	-	97,200	97,200	10%	9,720	87,480
13	Window	-	51,840	51,840	10%	5,184	46,656
14	Table & Rack	-	85,752	85,752	10%	8,575	77,177
15	Board	-	53,986	53,986	10%	5,399	48,587
16	File Cabinet	-	20,952	20,952	10%	2,095	18,857
17	Executive Chair	-	10,476	10,476	10%	1,048	9,428
18	Plastic Chair	-	12,721	12,721	10%	1,272	11,449
19	Visitor Chair	-	15,228	15,228	10%	1,523	13,705
20	Bench	-	30,715	30,715	10%	3,072	27,644
21	Blackboard	-	6,772	6,772	10%	677	6,095
22	Singnboard	-	22,556	22,556	10%	2,256	20,300
23	Chess Board	-	3,192	3,192	10%	319	2,873
24	Caram Board	-	6,250	6,250	10%	625	5,625



No.	Particulars	Balance as on 01.01.2019	Addition During the Year	Balance as on 31.12.2019	Rate of dep.	Charged during the year	Balance as on 31.12.2019
	Office Equipment :						
5	Office Equipment	809,806	-	809,806	20%	161,961	647,845
6	Dispensary Centre Equipment	30,580	-	30,580	20%	6,116	24,464
7	Analyzer for Other Equipment	49,598	-	49,598	20%	9,920	39,679
8	Laboratory Equipment	24,147	-	24,147	20%	4,829	19,318
9	Wall Clock	2,368	-	2,368	20%	474	1,894
10	Camera	309,196	-	309,196	20%	61,839	247,357
11	CC Camera & Digital Attendance	72,960	-	72,960	20%	14,592	58,368
12	Cell Phone/Smart Phone	26,310	-	26,310	20%	5,262	21,048
13	Toolbox with Blower	2,486	-	2,486	20%	497	1,989
14	Laser Printer	16,354	-	16,354	20%	3,271	13,083
15	Printer	60,154	57,832	117,986	20%	23,597	94,389
16	Modem with SIM	29,186	8,634	37,820	20%	7,564	30,256
17	Multiplug	843	-	843	20%	169	675
18	Scanner	17,504	5,885	23,389	20%	4,678	18,712
19	Projector with Screen	216,464	-	216,464	20%	43,293	173,171
20	Crockrise	25,702	-	25,702	20%	5,140	20,561
21	External hard drive	6,895	-	6,895	20%	1,379	5,516
22	Fan	48,613	41,521	90,134	10%	9,013	81,121
23	Pen drive	-	1,216	1,216	10%	122	1,094
24	Calculator	-	400	400	10%	40	360
25	Multimedia Projector	-	104,539	104,539	10%	10,454	94,085
26	Multimedia Projector Screen	-	8,881	8,881	10%	888	7,993
27	S. S Screen for Multi Mill Machine	-	8,000	8,000	10%	800	7,200
28	Hiter Machine	-	3,000	3,000	10%	300	2,700
29	Smartphone	-	13,300	13,300	10%	1,330	12,000
30	Gas cylinder with chula	-	2,869	2,869	10%	287	2,582
31	Trank	-	15,598	15,598	10%	1,560	14,038
32	Digital Camera	-	113,304	113,304	10%	11,330	101,974



No.	Particulars	Balance as on 01.01.2019	Addition During the Year	Balance as on 31.12.2019	Rate of dep.	Charged during the year	Balance as on 31.12.2019
	Computer:						
1	Desktop Computer	659,070	126,298	785,368	30%	235,610	549,758
2	Laptop	360,985	152,415	513,400	30%	154,020	359,380
3	Computer Monitor	3,087	-	3,087	30%	926	2,161
4	Tonner	33,543	49,503	83,046	30%	24,914	58,132
5	Wi-Fi Installation	17,633	14,615	32,248	30%	9,674	22,574
6	Tally Software	22,061	-	22,061	30%	6,618	15,443
	Plant & Machineries:						
1	Machineries and Tools	724,114	-	724,114	20%	144,823	579,291
2	TM Machineries	329,655	-	329,655	20%	65,931	263,724
3	Air Conditioner	116,509	-	116,509	20%	23,302	93,207
4	Grinding for Refine	7,576	-	7,576	20%	1,515	6,061
5	Microscope	1,650	-	1,650	20%	330	1,320
6	Generator	103,300	-	103,300	20%	20,660	82,640
7	Refrigerator	19,062	-	19,062	20%	3,812	15,250
8	Photocopier	6,837	-	6,837	20%	1,367	5,470
9	Deep Tube Well	-	52,020	52,020	20%	10,404	41,616
10	Lock Machine	-	7,204	7,204	20%	1,441	5,763
11	Power Machine	-	19,838	19,838	20%	3,968	15,870
12	Liquid Mixing vessel	-	149,800	149,800	20%	29,960	119,840
13	Liquid filter Machine	-	96,300	96,300	20%	19,260	77,040
14	Lick test Machine	-	42,800	42,800	20%	8,560	34,240
15	Digital Combined PH Miter	-	21,400	21,400	20%	4,280	17,120
16	D-Humudifier	-	19,260	19,260	20%	3,852	15,408
17	B P machine purchase	-	450	450	20%	90	360
	Vehicles:						
1	Motorbike	909,508	414,888	1,324,396	10%	132,440	1,191,956
2	Bi-cycle	72,240	52,597	124,837	10%	12,484	112,353



Sl. No.	Particulars	Balance as on 01.01.2019	Addition During the Year	Balance as on 31.12.2019	Rate of dep.	Charged during the year	Balance as on 31.12.2019
	Electronics Goods/Appliance:						
	Electronics Appliance	3,198	-	3,198	20%	640	2,558
	UPS	6,908	-	6,908	20%	1,382	5,527
	IPS	133,024	116,630	249,654	20%	49,931	199,724
	Land & Building:						
	Land	2,952,650	-	2,952,650	0%	-	2,952,650
	Land & Building development	1,338,117	-	1,338,117	10%	133,812	1,204,305
	TM Building	400,108	-	400,108	10%	40,011	360,098
	Centre Building	459,997	-	459,997	10%	46,000	413,997
	School Building	274,586	-	274,586	15%	41,188	233,398
	Dispensary Centre Construction	568,319	-	568,319	10%	56,832	511,487
	Building with local Materials & Latrine	314,661	-	314,661	5%	15,733	298,928
	Boundary Wall	150,664	-	150,664	10%	15,066	135,597
	Generator Room	135,120	-	135,120	10%	13,512	121,608
	Integrated Center	659,569	-	659,569	10%	65,957	593,612
	Total: Tk.	14,604,654	2,333,298	16,937,952		2,059,412	14,878,540

