



# *Confidential Financial Report*

## **Dalit**

37/1 Kedernath Road, Moheswarpasha, KUET,  
Daulatpur, Khulna, Bangladesh

## **Consolidated Account**

For Year Ended December 31, 2018

**MOHAMMAD ATA KARIM & CO.**

**CHARTERED ACCOUNTANTS**

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**MOHAMMAD ATA KARIM & CO.**

**CHARTERED ACCOUNTANTS**

Ref:

Date : .....

**AUDITOR'S REPORT**

We have audited the accompanying Consolidated Statement of Financial Position of **Dalit** of 37/1 Kedernath Road, Moheswarpasha, KUET, Daulatpur, Khulna, Bangladesh. Which comprise the Statement of Financial Position as at December 31, 2018 and the Statement of Comprehensive Income, the statement of Receipts and Payments for the period from January 01, 2018 to December 31, 2018 and a summary of significant accounting policies and other explanatory information.

***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation of these financial statements that give a true and fair view of the financial statements of the Organization in accordance with the Bangladesh Financial Reporting Standards (BFRS) and other applicable laws and regulations and for such internal control as management determines as necessary to enable the preparation of financial statement that are free from material misstatement, whether due to fraud or error.

***Auditor's Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Bangladesh Standards on Auditing (BSA). Those Standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Organization's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.

An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of the accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

***Opinion:***

In our opinion, subjecting to the consequential effect stated above, the financial statements, prepared in accordance with 'Bangladesh Financial Reporting Standards (BFRS)' & 'Generally Acceptable Accounting Principle' as applicable, give a true and fair view of the Statement of Financial Position of **Dalit** as at December 31, 2018.

**Dated: Dhaka, Bangladesh**  
February 23, 2019



**Mohammad Ata Karim & Co.**  
Chartered Accountants

# Dalit

37/1 Kedernath Road, KUET, Moheswarpasha, Daulatpur, Khulna, Bangladesh

## Consolidated Balance Sheet

As at December 31, 2018

PARTICULARS	NOTES	Amount in Taka	
		2018	2017
<u>Property and Assets:</u>			
Non Current Assets			
Fixed Assets	11.00	14,612,211	15,320,585
Current Assets			
Advance Accounts	12.00	215,610	106,632
Investment	13.00	1,640,000	1,640,000
Closing Stock(Raw Material & Finished Goods)		353,640	353,640
Cash and Bank Balance	14.00	6,703,341	4,003,419
Total: Tk.		23,524,802	21,424,276

## **Fund and Liabilities:**

### **Capital Fund**

Fund Account	15.00	14,724,303	17,106,283
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### **Current Liabilities**

Loan & Advance Accounts	16.00	8,421,035	3,938,529
Security Fund	17.00	201,464	201,464
Liabilities for Expenses	18.00	178,000	178,000

<b>Total: Tk.</b>		<b>23,524,802</b>	<b>21,424,276</b>
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Executive Director



Head of Finance

*Signed in terms of our separate report of even date annexed.*

Dated: Dhaka, Bangladesh  
February 23, 2019



Mohammad Ata Karim & Co.  
Chartered Accountants

## Dalit

37/1 Kedernath Road, KUET, Moheswarpasha, Daulatpur, Khulna, Bangladesh

### Consolidated Income and Expenditures Account

For the year ended December 31, 2018

Particulars	Amount in Taka	
	2018	2017
<b>Income:</b>		
Grant/ Fund/ Donation Received	43,013,431	39,940,801
Local Income	16,979,059	15,706,053
Member Subscription	-	120,300
DALIT Lab. (Ayu.)	3,801,470.00	-
DALIT Block Batik	351,934.88	-
Bank Interest	-	30,616
<b>Total: Tk.</b>	<b>64,145,895</b>	<b>55,797,770</b>
<b>Expenditure:</b>		
Salary & Benefits	28,414,509	25,266,280
Consultant/ Volunteer/ Facilitator/ Trainer	1,927,127	1,633,427
Construction/ Installation Cost	663,055	1,284,480
Other Materials Inputs Cost	10,002,239	-
Training	3,544,161	2,315,167
Seminar/ Workshop/ Conference	8,153,091	5,434,814
Office Accommodation/ Rent	1,217,037	1,392,482
T.A./ D.A.	2,942,508	3,380,773
Head Office and Branch Office's expenses charged	3,753,407	-
Contingency	624,074	-
Others Expenses	925,129	247,257
Health Related Cost	197,053	-
Production Cost	797,217	-
Selling Cost	27,024	-
Communication and visibility	646,785	803,593
Day Observance	52,041	-
Staff Recruitment Cost	0.00	30,927.00
Education/Teaching/Medical/Support Cost	0.00	6,054,482.00
Production Material Cost	0.00	3,008,962.00
Website/Software/Networking/Registration	0.00	73,731.00
Repair & Maintenance	0.00	1,346,490.00
Land & Building Development Cost	0.00	
VAT	0.00	70,145.00
Printing & Stationery Cost	0.00	260,756.00
Member Subscription Fees	0.00	25,000.00
NGO Sharing Part	0.00	392,345.00
Emergency Medical Support	0.00	180,000.00
Payment against Local Donation	0.00	20,000.00
Provision During The Year		178,000.00






Particulars	Notes	Amount in Taka	
		2018	2017
Contribution/ Investment Given		507,580	-
Overhead Cost		61,293	2,833,028
Depreciation during the year		2,072,544	2,293,861
	! Expenditure: Tk.	<u>66,527,874</u>	<u>58,526,000</u>
Surplus/Deficit during the year		(2,381,980)	(2,728,230)
	Total: Tk.	<u><u>64,145,895</u></u>	<u><u>55,797,770</u></u>

  
Executive Director

  
Head of Finance

*Examined and found correct.*

Dated: Dhaka, Bangladesh  
February 23, 2019

  
Mohammad Ata Karim & Co.  
Chartered Accountants



## Dalit

37/1 Kedernath Road, KUET, Moheswarpasha, Daulatpur, Khulna, Bangladesh

### Consolidated Receipt and Payments Account

For the year ended December 31, 2018

Particulars	Notes	Amount in Taka	
		2018	2017
<b>Receipts:</b>			
Opening Balance	19.00	4,003,419	11,324,887
Advance		106,632	
Grant/ Fund/ Donation Received		43,013,431	39,940,801
Member Subscription			120,300
Loan Realized	20.00	40,989,713	3,924,000
Security Money			95,000
Local Income	21.00	16,979,059	15,706,053
DALIT Lab. (Ayu.)	22.00	3,801,470	
DALIT Block Batik	23.00	351,935	
Bank Interest			30,616
<b>Total: Tk.</b>		<b>109,245,659</b>	<b>71,141,657</b>

### Payments:

Salary & Benefits	24	28,414,509	25,266,280
Consultant/ Volunteer/ Facilitator/ Trainer	25	1,927,127	1,633,427
Construction/ Installation Cost	26	663,055	1,284,480
Other Materials Inputs Cost	27	10,002,239	
Training	28	3,544,161	2,315,167
Seminar/ Workshop/ Conference	29	8,153,091	5,434,814
Office Accommodation/ Rent	30	1,217,037	1,392,482
Office Equipments	31	374,184	
Furniture & Fixture	32	472,631	1,668,915
Machinery & Instrument	33	517,355	
T.A./ D.A.	34	2,942,508	3,380,773
Head Office and Branch Office's expenses charged	35	3,753,407	
Contingency	36	624,074	
Others Expenses	37	925,129	247,257
Health Related Cost	38	197,053	
Production Cost	39	797,217	
Selling Cost	40	27,024	
Communication and visibility	41	646,785	803,593
Day Observance	42	52,041	
Staff Recruitment Cost		-	30,927
Education/Teaching/Medical/Support Cost		-	6,054,482
Production Material Cost		-	3,008,962
Website/Software/Networking/Registration		-	118,754





Particulars	Notes	Amount in Taka	
		2018	2017
Investment		-	890,000
Repair & Maintenance		-	1,346,490
Land & Building Development Cost		-	511,000
VAT		-	70,145
Printing & Stationery Cost		-	260,756
Member Subscription Fees		-	25,000
NGO Sharing Part		-	392,345
Emergency Medical Support		-	180,000
Payment against Local Donation		-	20,000
Advance		215,610	106,632
Contribution/ Investment Given		507,580	
Loan Refund	43	36,507,208	7,862,529
Overhead Cost		61,293	2,833,028
Closing Balance	44	6,703,341	4,003,419
<b>Total: Tk.</b>		<b>109,245,659</b>	<b>71,141,657</b>



Executive Director



Head of Finance

Examined and found correct.

Dated: Dhaka, Bangladesh  
February 23, 2019

Mohammad Ata Karim & Co.  
Chartered Accountants



## Dalit

37/1 Kedernath Road, Moheswarpasha,  
KUET, Daulatpur, Khulna, Bangladesh

### GENERAL INFORMATION

**01. Scope of Audit:**

We have carried out our examinations in accordance with generally accepted auditing standards and accordingly it included test of such accounting records and such other auditing procedures as were considered necessary and found feasible under the circumstances. The audit was conducted at the Head Office of the **Dalit** of 37/1 Kedernath Road, Moheswarpasha, KUET, Daulatpur, Khulna, Bangladesh where necessary books of Accounts, Vouchers etc. were produced by the management of the organization.

**02. Legal Status of the Organization:**

This is a Voluntary Social Organization registered under Social Welfare Act, 1961 by the Department of Social Welfare, Government of the peoples Republic of Bangladesh, Khulna bearing Registration No. Khulna/1389/2010 Dated: 30-09-2010. & FD Registration No, 1374 Dated: 28/04/1999. Renewal dated: 28/04/2019.

**03. Vision and Mission of the Organization:**

**Vision:**

The development of a self-sufficient Dalit community; which lives free from caste-based discrimination and is able to provide a worthy and fulfilling life for itself.

**Mission:**

We want to build up the potential of Dalit's and to enhance the skills of these oppressed and marginalized people, who often live in extremely poor conditions. Through a holistic approach, we focus on education, health and income-generating activities.

**04. Object of the Organization:**

**Strategic Objectives:** The Strategic Objectives are given below;

- ❖ Strengthening dalit political organization, consolidating dalit networks, uniting campaigns of dalit organizations.
- ❖ Advocacy and campaigns for adequate Dalit representation in state bodies at all levels: Legislature, executive, judiciary, district, upzilla, Union prashid.
- ❖ Advocacy and lobbying to build a legal provision of affirmative action such as, special rights for Dalit, reservations, quota etc.
- ❖ Lobbying to government to ensure the Dalit rights constitutionally and promulgating the Caste Based Discrimination and Untouchability (Offence and Punishment) Act as soon as possible.
- ❖ Fight for land reform or redistribution.
- ❖ Fight for free education and free health check up and services for dalit.
- ❖ Fight for equitable distribution of state opportunities, services and facilities for dalits.
- ❖ Lobby and advocacy against caste based discrimination and untouchability through government and non-governmental media, such as television, newspaper, radio, internet, national curriculum etc.
- ❖ Mass conscientization to Dalit and non Dalit against caste system and untouchability.

**05. Significant Accounting Policies:**

- i) These financial statements have prepared under historical cost convention on cash basis, if not stated otherwise.
- ii) Depreciation charge on fixed assets.
- iii) Foreign Grant received as revenue.





**06. Management of the Organization:**

The affairs of the organization have been entrusted to an Executive Committee consisting of Nine Members elected in the Annual General meeting. Mr. Swapon Kumar Das is the Secretary of the committee. The following persons are in the Executive Committee.

1. Mr. Tapon Kumar Das	President
2. Mr. Gobinda Das	Vice President
3. Mr. Swapon Kumar Das	Secretary
4. Ms. Golapi Das	Assist.-Secretary
5. Mr. Binoy Krishna Das	Treasurer
6. Ms. Kusum Sarker	Member
7. Ms. Ratna Das	Member
8. Mr. Suranjon Das.	Member
9. Ms. Usa Sarker	Member

**07. Projects & Institutes are Implement on 2018:**

<i>SL No.</i>	<i>Projects are as given below:</i>	<i>Name of Donor agency:</i>	<i>Country</i>
01	Integrated health awareness and support program	Centre for Orientation and Education (COE)	Italy
02	Promoting Rights & Human dignity of the socially excluded communities	Actionaid Bangladesh	Bangladesh
03	Improvement of health conditions for Rohingya refugees	Cuore Amico Fraternita Onlus	Italy
04	Literacy Program for Marginalized Community	Fondazione Mission Bambini	Italy
05	Education Support Program	BRAC	Bangladesh
05	Education Support Project in Aid of Dalit Community	Ashar Gan onlus	Italy
06	Technical and Practical Skills for Youth Empowerment	San Zeno	Italy
07	Health campaign for disadvantage community	Cuore Amico Fraternita Onlus	Italy
08	Empowering Dalit & Marginalized Communities through Education(EDMaCTE)	Fondazione Fare Welfare Onlus	Italy
09	Underprivileged Community Development Program	Congregation of Christian Brothers Trustees	U.K.
10	Water for food in the coastal area of Sundarbans	Fondazione L'Albero Della Vita Onlus	Italy
11	Her Choice	International Child Development Initiatives	Netherlands
12	Jukta Hoe Mukta (United we stand)	EU & Fondazione Terre des Hommes Italia Onlus	Italy
13	Skills development programs for Dalit & marginalized communities	Fondazione Fare Welfare Onlus	Italy
14	Enhancing awareness on SRHR among dalit and marginalized adolescent girls and women	Amplify Change	U.K.
15	Medical Support to Marginalized People of Water Logged Area (MeSMaPWaLA)	Medici Per La Pace	Italy
16	Health Campaign for Disadvantage Community	Cuore Amico Fraternita Onlus	Italy



17	Improvement of health conditions for Rohingya refugees	Cuore Amico Fraternita Onlus	Italy
	<b><i>Institutes are as given below:</i></b>		
18	Dalit Hospital	Self Foundation	
19	Dalit Laboratories (Ayu.)	Self Foundation	
20	Bijoya (Sustaining Dalit Handicraft)	Self Foundation	

**08. Reporting:**

This report covers comments period from January 01, 2018 to December 31, 2018

**09. Compliance & Accounting Records:**

- The financial statements have been prepared in accordance with the BFRS and with the requirements of Foreign Donations (Voluntary activities) Regulation Ordinance and Rules 1978 and other applicable laws and Regulations;
- The financial statements expect for provision account information have been prepared on cash basis of accounting.
- Separate books of account have been maintained by the organization for the project as per donor guidelines;
- The Financial Statement are presented in Bangladeshi Taka (BDT Tk.), which is the Organizations functional currency;
- All financial information presented in BDT Taka and has been rounded off to the nearest integer.

**10. Presentation of Financial Statement:**

The following financial statements have been prepared for the project:

- Consolidated Statement of Financial Position as at December 31, 2018;
- Consolidated Statement of Comprehensive Income & Expenditures for the year ended December 31, 2018;
- Consolidated Statement of Receipt and Payments for the year ended December 31, 2018.





		Amount in BDT
		2018
<b>11.00 Fixed Assets</b>		
Beakup of above is as under		
Balance as on 01/01/2018		15,320,585
Add: Addition During the yaer		1,364,170
		16,684,755
Less: Depreciation During the year		2,072,544
		<b>14,612,211</b>
<b>12.00 Advance</b>		
Break up of above is as under:		
Balance as on 01/01/2018		106,632
Add: Addition During the year		215,610
		322,242
Less: Adjustment During the year		106,632
		<b>215,610</b>
<b>13.00 Investment</b>		
Break up of above is as under:		
Balance as on 01/01/2018		1,640,000
Add: Addition During the year		-
		1,640,000
Less: Realized During the year		-
		<b>1,640,000</b>
<b>14.00 Cash and Bank Balance</b>		
Beakup of above is as under		
Cash in hand		33,270
Cash at Bank		6,670,071
		<b>6,703,341</b>
<b>15.00 Fund Account</b>		
Beakup of above is as under		
Balance as on 01/01/2018		17,106,283
Add: Surplus/Deficit During the year		(2,381,980)
		<b>14,724,303</b>
<b>16.00 Loan Accounts</b>		
Break up of above is as under:		
Balance as on 01/01/2018		3,938,529
Add: Given During the year		40,989,713
Add: Loan to Other		-
		<b>44,928,242</b>
Less: Adjusted/Refunded During the year		36,507,208
		<b>8,421,035</b>



	Amount in BDT
	2018
<b>17.00 Security Deposit</b>	
Break up of above is as under:	
Balance as on 01/01/2018	201,464
Add: Addition During the year	-
	201,464
Less: Adjustment During the year	-
	<b>201,464</b>
<b>18.00 Liabilities for Expenses</b>	
Break up of above is as under:	
a) Audit Fee:	
Balance as on 01/01/2018	178,000
Add: Audit fee Provision During the year	-
	178,000
Less: Adjustment During the year	-
	<b>178,000</b>
<b>19.00 Opening Cash and Bank Balance</b>	
Beakup of above is as under	
Cash in hand	53,084
Cash at Bank	3,950,335
	<b>4,003,419</b>
<b>20.00 Loan Realized</b>	
Beakup of above is as under	
Loan Realized	16,211,720
General Accounts	4,743,312
Project Bank amount	568,402
Loan Received others souch	19,175,369
Others	290,910
	<b>40,989,713</b>





		Amount in BDT
		2018
<b>21.00 Local Income/Donation/Contribution</b>		
Beakup of above is as under		
Partial Benefits from Projects		3,510,575
Project Overhead		153,144
Medicine Sales/Product Sale		2,245,393
Pathological Test		610,712
Therapy		34,610
X-Ray		608,709
USG		483,080
ECC		44,785
Ticket Sales		436,420
Plaster		9,885
Dressing		-
Residential		96,520
Stationery Materials Sales		623,520
Auditorium		101,500
Training Facilitation (Earned from Dalit Training Room)		64,821
Medical Camp & Medicine Invoice/ Satellite service supply		-
Students Donations against Materials Supplies		520,308
Students Admission Fees		14,100
Staff Salary Benefits (While is realized from project as partial Salary		-
Member Subscription		158,600
Maternity Service		-
Satellite Clinic		41,070
Local Contribution		7,186,307
Local Donation		35,000
		<b>16,979,059</b>
<b>22.00 DALIT Lab. (Ayu.)</b>		
Beakup of above is as under		
Product Sales		3,675,562
Security Money		27,500
Car Rental Service		3,500
Optical Sales		17,850
Medical Camp		77,058
		<b>3,801,470</b>
<b>23.00 DALIT Block Batik</b>		
Beakup of above is as under		
Miscellaneous		277,729
Audit Fee		35,000
Bank Interest		39,040
Interest & others income		166
		<b>351,935</b>



Amount in BDT
2018

**24.00 Salary & Benefits:**

Beakup of above is as under	
Executive Director	1,258,969
Assistant Director	737,990
Coordinator	-
Head of Finance - part time	622,666
Finance Officer	-
Internal Auditor	960,145
Project Coordinator (ICCO)	440,092
C.D.O	429,509
Education Officer	-
Reporting & Documentation Officer	351,000
Monitoring Officer	643,850
Communication Officer/Mobilizers	1,277,672
Documentation Officer	342,077
Project/ Program Coordinator/ Manager/ In Charge	3,107,765
Program/ Project Officer/ Asset. Manager	933,789
Hospital Manager-Partial	938,892
Medical Officer- Allopathic	316,968
Medical Officer- Gynecologist	266,850
Medical Officer- Sinologist	-
Doctor for the Satellite Clinic	129,600
Medical Officer- Ayurvedic	775,878
Medical Officer (Part-time)	573,500
Maternity Replacement	38,710
Asset. Medical Officer	251,883
Area manager	252,099
Consultant	208,000
Chemist/ Technologist	664,500
Sponsorship Officer	476,320
Admin. & Accounts Officer/ Accountant	2,575,483
Computer Trainer/ Technician	507,861
X-ray Technician	117,000
Community Development Organizer/ Field Facilitator/ Health Facil	1,908,035
Senior Staff Nurse/ Pharmacist	508,316
Doctors' Referral Fee (Diagonostic)	7,308
Health promotion officer	97,500
Health Worker/Organizer	277,143
Teacher- Full time	2,306,313
Asset. Teacher	52,000
Teacher- Part time	1,963,072
Asst. Therapist	114,231
Receptionist	52,000
Driver	100,100
Senior Staff	122,000





	Amount in BDT
	2018
Junior Worker	80,500
Facilitators Salary	362,009
Store Keeper	73,697
Child Caretaker/Baby Sitter-Hop	106,000
Service/ Support Staff/ Day Guard/ Night Guard	65,000
Support Staff (100%)	478,668
Support Staff - Hop	50,000
Cook/ Aya/ Cleaner	321,749
Salesperson/ Branch In charge	-
Worker's wages	-
Gardener	169,800
	<b>28,414,509</b>

**25.00 Consultant/ Volunteer/ Facilitator/ Trainer:**

Beakup of above is as under

Agriculture and homestead farming training	131,848
Volunteer cost for writing field worker update	9,600
Honorarium for the experts for awareness building training	737,300
Training & Research	671,005
Schoo Based Drawing and other compertitions to track the develop	122,844
SRHR Related Research	254,530

**1,927,127**

**26.00 3. Construction/ Installation Cost:**

Beakup of above is as under

Latrine Installation / Tube Wells maintenace	21,405.00
Lawyer- Hop (Part Time)	641,650.00

**663,055**

**27.00 Other Materials Inputs Cost:**

Beakup of above is as under

Books	118,703
Books for Nursery	9,478
Grammar Books and Test papers for Secondary level	161,450
Chalk	12,427
Slate	7,046
Sharpener	18,490
Eraser	18,490
Pen	79,098
Duster	350
Scale	27,949
School Bag	265,702
Wooden Pencil	61,182
Color Pencil	7,490



	Amount in BDT
	2018
Ball point pen	34,588
Big Note book	318,724
Small Note Book	303,563
Computer Training Materials	231,605
Examination & Questions	136,901
Students Stipend	518,165
Special support to Tribal students	180,000
S.S.C. Students/ Examinee Form fill-up	320,330
Learning Poster	3,659
Stationary & supplies for the schools	22,787
Special financial support to Children of Brothel students	31,236
CM materials Pencil,sharpner,eraser,oil pastel, color paper, glue	32,701
Materials for child recreation centre ( Trunk (medium size- still) ,B	22,081
Materials for reflection-action circle (Brown paper, Sign pen Chalk	20,243
Medical Support to Students	228,291
Medicines Purchases	4,985,567
X-Ray film/ Chemical	65,390
Jute	6,952
Sitting Mat	15,408
Medical Camp throught Health Post ( Doctors, Nurch, Sacmo,& ETC	1,720,193
Contingency Support for children	16,000
	<b>10,002,239</b>

**28.00 Training:**

Beakup of above is as under

Capacity building training of Dalit leders through TOT & refresher	39,890
Refresh Training for SBK & RAG Facilitating on reporting	18,216
Refreshers training (day long)	20,880
Teacher Training	157,206
Training course among adolescent girls volunteers	3,080,799
Training Orientation	1,027
Training on Production diversity & Marketing	226,143

**3,544,161****29.00 Seminar/ Workshop/ Conference :**

Beakup of above is as under

Annual Guardian's/ Parents Meeting	12,000
Quarterly meeting with community Journalist Group (CJG)	2,422
Partnership with keshobpur press club & community Journalist group	21,130
Annual sports & Creativity Competition of RAGs member and sponsor	116,838
Sensitize winder communities and local adminstration to take steps	30,375
Create bottom up pressure to the Union parishad for meaningful pa	14,327
Create linkages with legal aid supporters and counselors to support	10,000
Sensitize meeting with UP Authority to remove all barriers in the vil	16,259
Grants to lokokendra and new groups for implementation action pc	90,652





	Amount in BDT
	2018
Facilitate access of Dalit communities to different developments	18,268
Awareness raising orientation on Women Development policy, Edu	194,152
Awareness seminar on early child marriage, violence against wom	1,048,038
Health Related Campaign Garbage, Medical Instrument & Others	879,313
Seminar/ Workshop/ Conference	1,207,041
Website/Software/Networking	121,009
Day Observe & cultural activities	27,167
Debate on combat trafficking issues	14,793
Meetings with local authority (transport, food, allowance, materials,	750,702
Monthly Guardian's & Management Meeting/ Court yard meeting	48,284
Monthly Staff Meeting	4,518
Link Communities With Upz & NGOs to access training and IGA Supp	3,210
Motivational seminar to higher studies girls students	18,765
Orientation session among adolescent girl students	741,852
Participatory Review and Reflection (PRRP) and PPB workshop	4,997
Court Yard Meeting	3,096
Refreshers for facilitators	23,232
Workshop on Social awareness building (materials, allowance, trans	166,984
Street Drama / Theater	47,119
Teacher's Orientation/ Meeting	21,818
Survey, Evaluation, Module Preparation	87,500
Emergency Medical Support	642,150
Monthly Contribution to 35 girls & 15 boys with motivation seminar	410,274
Congratulation to SSC pass students	39,147
Discussion meeting on racial discrimination	43,138
Human Rights day observation (10th December)	18,484
Coordination meeting with dalit educated and service holders	60,393
Sharing Meeting with married women who married after passing H	6,841
Annual SMC coordination meeting between Dalit & others school.	22,259
Orientation & training	16,502
Orientation for full time teacher	49,510
Teachers training	30,184
Staff meeting (CDO Meeting)	11,153
Competition	16,059
Cultural & drawing competition	23,719
Fortnightly staff (CDO) meeting	7,316
Teacher's Orientation (full time and part time: food, travels)	95,389
Monthly Guardian's Meeting (banner, refreshment)	31,971
Annual Guardian's Meeting (banner, refreshment)	15,000
Annual School Managing Committee Meeting (travel, food, banner)	21,797
Cultural & Drawing Competition	20,817
National Girls Child Day observation	19,401
Special support to 30 girls students	221,449
Co- financing RAG members of groups to generate own resources	150,000
NGO Sharing Part	434,277
	<b>8,153,091</b>



		Amount in BDT
		2018
<b>30.00 Office Accommodation/ Rent :</b>		
Beakup of above is as under		
Office Rent		875,364
School rent		55,560
School room renovation and maintenance/ rent		93,111
Project Office Rent / repair		114,000
Centre rent / repairing (if needed)		30,000
Stall Hire/ Rent		49,002
		<b>1,217,037</b>
<b>31.00 Office Equipments :</b>		
Beakup of above is as under		
Ceiling fan		6,955
Desktop Computer		39,644
Digital Camera		54,249
Laptop		112,933
Tonner & Others		47,918
Modem & SIM		14,070
Printer		24,935
Scanner		12,459
Stand Fan		6,825
Multiplug		1,054
Mini Projector		21,015
Crockerise		2,205
Others		29,922
		<b>374,184</b>
<b>32.00 Furniture &amp; Fixture</b>		
Beakup of above is as under		
Bench		56,150
Black Board, floor mat, white bord marker		31,257
Chair		91,367
File Cabinet		19,956
Steel Almirah		63,023
Fan		3,079
Table		66,517
White Board		162
Sineboard		29,392
Display Board		230
Trank		5,383
Mat 16 School		15,000
Stools 16 school		1,620
Others		89,495
		<b>472,631</b>





		Amount in BDT
		2018
<b>33.00 Machinery &amp; Instrument:</b>		
Beakup of above is as under		
Building Constriction		256,320
Machine		81,610
Wifi Installation/Sound Set		25,190
IPS - Battery		154,235
		<b>517,355</b>
<b>34.00 T.A./ D.A.</b>		
Beakup of above is as under		
Transportation/ Conveyance/ Perdiem/ Lodging for Management s		1,926,303
Travel cost including head office visit		85,413
Conveyance for workshop with POs of patner NGOs		930
TA & DA		842,934
Refreshers Course		46,340
Transportation cost for education materials		5,005
Visibility		24,000
Dalit High authority ( Transport and others)		11,583
		<b>2,942,508</b>
<b>35.00 Head Office and Branch Office's expenses charged :</b>		
Beakup of above is as under		
Stationary for office		24,022
Bank Charge		41,915
Bkash service Charge		1,906
Cartridge		10,269
Cleaning materials		4,721
Electricity & others		214,412
Fuel & Maintenance		349,287
Gardening Cost		20,495
Gas		980
Miscellaneous		19,777
Communication/ Mobile/ Telephone/ E-mail/ Fax		207,852
Newspaper/ Postage/ Postal expenses		106,131
Office Maintenance		264,082
Office Stationery & Supplies		823,619
Overhead Cost		1,406,124
Overhead cost of partner NGOs		40,180
Photocopy		35,031
Refreshment		23,152
Staff Recruitment Cost		30,009
Tally soft ware bill		20,000
Utilities		3,790
Printing		80,350
Security Money Pay		19,883



	Amount in BDT
	2018
License ( Medicine / Trade/ Environment)	5,000
Trade License Renew	420
Market Supervision Cost	-
	<b>3,753,407</b>
<b>36.00 Contingency:</b>	
Beakup of above is as under	
Repair & Maintance (School Latrine)	130,482
School house repair	113,419
Office Equipment & Fixture	43,857
Repair & Maintenance	336,316
	<b>624,074</b>
<b>37.00 Others Expenses :</b>	
Beakup of above is as under	
Booklet	31,938
Baseline Survey	20,603
Audit fee	253,000
Overhead Cost	594,588
Report & Documentation	25,000
	<b>925,129</b>
<b>38.00 Heaith Related Cost:</b>	
Heaith Campeign to Community level with transportation and medicine support	152,648.00
Medicare Instrument ( Stethoscope, BP instrument, Weight machine first aid boz apron, gloves, thermometre & Etc	44,405.00
	<b>197,053.00</b>
<b>39.00 Production Cost</b>	
Botties	322,700.00
Packaging	227,398.00
Raw- Materials	219,744.00
Transportation in	14,705.00
Gas Bill	12,670.00
	<b>797,217.00</b>
<b>40.00 Selling Cost</b>	
Transportation out	22,025.00
Market Provide cost	4,999.00
	<b>27,024.00</b>



		Amount in BDT
		2018
<b>41.00 Communication and visibility</b>		
Advertisement		172,100.00
Banner for awareness building workshop		25,369.00
Banner for awareness on human rights meetings		27,877.00
Banner for poultry breeding training		27,262.00
Banner for practical skills awareness meeting		944.00
Signboard for Schools		19,979.00
Signboard for Centre/ Office		26,410.00
Poster		5,746.00
Photo update cost		4,804.00
Land filling of Primary Health Service Centre		73,547.00
Medicinal Gardening cost		54,027.00
Hospital/ Clinic/ Pathological license		139,015.00
Trade License		1,650.00
Car Insurance & Fitness		41,555.00
Fire insurance license		10,340.00
Publication of Sponsorship Bullentin ( Trinomial Sangbad)		10,000.00
Formation of four reflection action groups		6,160.00
		<b>646,785</b>
<b>42.00 Day Observance:</b>		
Child Rights Day Observation		52,041
		<b>52,041</b>
<b>43.00 Loan Refund</b>		
General Accounts		7,948,224.00
Loan Refund to other Souches		12,077,731.19
Loan to Project		16,481,252.53
		<b>36,507,208</b>
<b>44.00 Closing Balance</b>		
Beakup of above is as under		
Cash in hand		33,270
Cash at Bank		6,670,071
		<b>6,703,341</b>





## Dalit

37/1 Kedernath Road, Moheswarpasha, KUET, Daulatpur, Khulna, Bangladesh

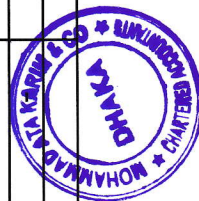
## Consolidated Schedule of Property, Plant &amp; Equipment

As at December 31, 2018

o.	Particulars	Balance as on 01.01.2018	Addition During the Year	Balance as on 31.12.2018	Rate of dep.	Charged during the year	Balance as on 31.12.2018
	<b>Furniture's:</b>						
	Furniture & Fixtures	775,349	78,153	853,502	10%	85,350	768,152
	Laboratory Furniture	62,851		62,851	10%	6,285	56,566
	Table	333,778	66,517	400,295	10%	40,029	360,265
	Office Table	51,450		51,450	10%	5,145	46,305
	Computer Table	23,080		23,080	10%	2,308	20,772
	Meeting Table	28,081		28,081	10%	2,808	25,273
	Chair	248,549	91,367	339,916	10%	33,992	305,925
	Fan	37,156	16,859	54,015	10%	5,401	48,613
	Almirah /Cupboard/Cabinet	198,204	82,979	281,183	10%	28,118	253,065
	Display Board	16,099	29,622	45,721	10%	4,572	41,149
	White board	18,217	31,419	49,636	10%	4,964	44,672
	Shelves	76,720	89,495	166,215	10%	16,621	149,593
	<b>Office Equipment :</b>						
	Office Equipment	1,012,258		1,012,258	20%	202,452	809,806
	Dispensary Centre Equipment	38,225	-	38,225	20%	7,645	30,580
	Analyzer for Other Equipment	61,998	-	61,998	20%	12,400	49,598
	Laboratory Equipment	30,184	-	30,184	20%	6,037	24,147
	Wall Clock	2,960		2,960	20%	592	2,368
	Camera	332,246	54,249	386,495	20%	77,299	309,196
	CC Camera & Digital Attendance	91,200		91,200	20%	18,240	72,960
	Cell Phone/Smart Phone	32,888		32,888	20%	6,578	26,310
	Toolbox with Blower	3,108		3,108	20%	622	2,486
	Laser Printer	20,442		20,442	20%	4,088	16,354



o.	Particulars	Balance as on 01.01.2018	Addition During the Year	Balance as on 31.12.2018	Rate of dep.	Charged during the year	Balance as on 31.12.2018
	Printer	50,258	24,935	75,193	20%	15,039	60,154
	Modem with SIM	22,412	14,070	36,482	20%	7,296	29,186
	Multiplug	-	1,054	1,054	20%	211	843
	Scanner	9,422	12,459	21,881	20%	4,376	17,504
	Projector with Screen	249,565	21,015	270,580	20%	54,116	216,464
	Crockrise		32,127	32,127	20%	6,425	25,702
	External hard drive	8,618		8,618	20%	1,724	6,895
	<b>Computer:</b>						
	Desktop Computer	901,885	39,644	941,529	30%	282,459	659,070
	Laptop	402,760	112,933	515,693	30%	154,708	360,985
	Computer Monitor	4,410		4,410	30%	1,323	3,087
	Tonner		47,918	47,918	30%	14,375	33,543
	Wi-Fi Installation		25,190				
	Tally Software	31,516		31,516	30%	9,455	22,061
	<b>Plant &amp; Machineries:</b>						
	Machineries and Tools	905,142	-	905,142	20%	181,028	724,114
	TM Machineries	330,458	81,610	412,068	20%	82,414	329,655
	Air Conditioner	145,636	-	145,636	20%	29,127	116,509
	Grinding for Refine	9,470	-	9,470	20%	1,894	7,576
	Microscope	2,062	-	2,062	20%	412	1,650
	Generator	129,125	-	129,125	20%	25,825	103,300
	Refrigerator	23,828	-	23,828	20%	4,766	19,062
	Photocopier	8,547	-	8,547	20%	1,709	6,837
	<b>Vehicles:</b>						
	Motorbike	1,010,564		1,010,564	10%	101,056	909,508
	Bi-cycle	80,267		80,267	10%	8,027	72,240







Sl. No.	Particulars	Balance as on 01.01.2018	Addition During the Year	Balance as on 31.12.2018	Rate of dep.	Charged during the year	Balance as on 31.12.2018
	<b>Electronics Goods/Appliance:</b>						
	Electronics Appliance	3,998		3,998	20%	800	3,198
	UPS	8,635		8,635	20%	1,727	6,908
	IPS	12,046	154,235	166,281	20%	33,256	133,024
	<b>Land &amp; Building:</b>						
	Land	2,952,650	-	2,952,650	0%	-	2,952,650
	Land & Building development	1,230,477	256,320	1,486,797	10%	148,680	1,338,117
	TM Building	444,565	-	444,565	10%	44,456	400,108
	Centre Building	511,107	-	511,107	10%	51,111	459,997
	School Building	323,042	-	323,042	15%	48,456	274,586
	Dispensary Centre Construction	631,465	-	631,465	10%	63,147	568,319
	Building with local Materials & Latrine	331,222	-	331,222	5%	16,561	314,661
	Boundary Wall	167,404	-	167,404	10%	16,740	150,664
	Generator Room	150,134	-	150,134	10%	15,013	135,120
	Integrated Center	732,854	-	732,854	10%	73,285	659,569
	<b>Total: Tk.</b>	<b>15,320,585</b>	<b>1,364,170</b>	<b>16,684,755</b>		<b>2,072,544</b>	<b>14,587,021</b>